



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**SHRI SETH MURALIDHARJI MANSINGKA ARTS,
SCIENCE AND COMMERCE COLLEGE PACHORA. DIST
JALGAON**

SHRI SETH MURALIDHARJI MANSINGKA ARTS SCIENCE AND COMMERCE
COLLEGE NEAR KAILA DEVI TEMPLE BHADGAON ROAD PACHORA 424201
MAHARASHTRA INDIA

424201

<https://www.ssmcollege.ac.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2019

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

1. P. T. C. Education society's Shri Seth Muralidharji Mansingka Arts, Science & Commerce College is one of the prime institute **established in 1970**, to promote higher education with the prior permission of **Maharashtra Government and Pune University, Pune**. The very next year, the college also started the science stream to cater the needs of the aspirants of higher Education.
2. The institution has got recognition as per UGC Act 1956, 2(F) and 12(B). Shri Seth Muralidharji Mansingka donated an amount for the building and in **1988-89** the college was shifted in the new building. As an educational institution the college has maintained educational standards as per UGC and concerned affiliating University and the highly well qualified staff is trying the best to cultivate the students to the optimum educational standards. The College has full-fledged and sufficient infrastructure, likewise –playground facilities, Botanical garden, a Health Center, well equipped library and various science laboratories.
3. The institution has got accreditation first in January 2004 with **B Grade**, and later on re-accredited in March 2012 with **CGPA 2.80 (B Grade)**.
4. Despite having local disadvantages of being situated in a mofussil area of Maharashtra betterly known as Khandesh, the institution is marching ahead for higher education to shape out the personality of students.
5. The Institution is affiliated to North Maharashtra University, offering Conventional Under Graduate and Post Graduate Programs in Arts, Science & Commerce streams. Apart from it, the college has started some certificate courses on life skill basis.
6. the institution is trying to make covetious, zelaous efforts to maintain the status and standard of education meticulously.
7. Now the institution is ready to undergo for the 3rd Cycle with the same vision and mission as given below--

Vision

Being higher education transforming institution, recognized for excellence in teaching, research and outreach, providing the quality education to youths, inculcating and promoting intellectual personalities with the pursuit of institutional motto "**Avaghe Dharu Supanth**" (Leading to the Dignified Ways of Salvation through Education), disseminating the sublime knowldge that prevail local to global humanity in the universe.

Mission

To foster the qualitative value-based and student-centered education, that would enhance intellectual ability to play a role of responsible citizens and thus creating perfect leadership for socio-economical, agro-industrial and eco-cultural development of our country.”

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The management is quite dynamic, participative and friendly to enrich academic and ethical values.
2. 13 acres with 3500 Sq. Meter built up area in three different sections, consisting--teaching building, administrative building and library.
3. Consistently good results both of UG and PG
4. Well qualified teaching staff to cater the needs of the students
5. Well equipped library, laboratories, seminar hall, ladies rooms, toilet blocks and RO Drinking water, English language laboratory, Health centre and canteen building, Botanical garden, emergency power-cut-supply, counseling center, feedback from the students, research and extension activity (NSS).
6. Separate department wise IT facility for the students of special subject, such as—internet, Wi-Fi, Printing online notes facilities and departmental library.
7. Well equipped library in different sections loaded with more than 55000 books, reference books, journals, periodicals and daily newspapers.
8. Well equipped Health Center, playground and a four hundred meter eight lane running track and basketball ground.
9. Most of the departments are furnished with computer and internet facility.
10. Gender friendly campus with equal opportunity to male and female students.
11. Mentoring poor and needy students by way of SAF (Student Aid Fund) student adoption scheme and college merit scholarship
12. A separate Student Development Council is also working for the better prospectus and personality department of the students.
13. As per university and college C. D. C resolution "Earn and Learn" scheme for needy students.
14. There are two ladies rooms, on each floor along with vending machine and toilet block.
15. The teaching Staff is engaged in research and extension activities. 10 members are Ph. D holders and 4 members are doing research work. One major research project and four minor research projects are also completed. Seven of the staff members are working as Ph. D supervisors in NMU, Jalgaon and BAMU, Aurangabad
16. Water Harvesting, Drip Irrigation system for tree plantation, and Medicinal plants in the Botanical garden and to maintain pollution free environment in the premises.
17. As per University norms and conditions laid down by UGC the admission and examination process is computerized.
18. It is proud to say that, the institution is having 5 MOUs for the betterment and upliftment of the students.

Institutional Weakness

Institutional weaknesses

1. After the superannuation of the regular staff most of the posts are vacant because of the state government's policy of recruitment of new staff.
2. The present infrastructure needs some modification and addition such as community Hall and some more classrooms, indoor game facilities.
3. Less scope for industrial experience and research
4. More teachers from the present faculty should under go Ph. D or M. Phil research work.
5. As the students are from rural environment they do have certain difficulties in using the online processes such as admission and examination forms.
6. It seems to be difficult to provide net facility and computer facility to every student of Arts and commerce faculty
7. As the college is situated in rural area different companies are not ready for placement camps in the college premises.
8. Because of the Ban laid by Government of Maharashtra, College is unable to recruit the required Non-teaching staff.
9. As most of the guardians belong to rural environment, they fail to understand the requirements of their wards and the college as well.
10. Weak economical background is another hurdle in the progress of students.
11. Library building is not sufficient to accomodate the students as there are no extra rooms in the central library.

Institutional Opportunity

1. Post Graduate courses in all the three faculties are expected to be introduced.
2. Diploma courses such as taxation law, Travel and Tourism and Computerized Accounting can be introduced.
3. Some new job oriented courses can be introduced
4. To motivate the faculty for research and innovative practices
5. Providing resources for poor and needy students on a large scale is possible
6. Students consumer stores
7. e-Suvidha centre for students

Institutional Challenge

1. As the institution is offering the conventional courses like B.A, B.Com / B. Sc Hence the students go for professional courses like B. Ed., Chemical industry and Commercial sectors.
2. Campus drive for placement needs to be strengthened.
3. Keeping pace with rapid changes in higher education is necessary.
4. To attract eminent teachers and academicians
5. To motivate the faculty for major and minor research projects and M. Phil / Ph. D research work.
6. Moreover, UGC, WRO Pune and other funding agencies already have stopped the grants after 12th Five Year Plan, so the research work is not being carried out by the faculty members.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

As the college is affiliated to North Maharashtra University, Jalgaon, the Institute has to follow syllabus prescribed by the university. However, some faculties of the institution are BOS members, contributing regularly to the syllabus framing work. The university syllabus is seriously implemented by the college. A separate committee is formed and concerned teachers and Head of the departments are informed accordingly. Lesson plans are prepared and seriously worked out throughout the year. Every term expert lectures, extra lectures and seminars are arranged. Mid-term tests and tutorials are also arranged. The semester examinations of the university are conducted by the college seriously. Programs under NSS, Yuwati Proabodhini and Students Welfare departments are frequently conducted for the students and community to create awareness at social and national level.

Teachers are meticulously preparing healthy and educational environment in the college. Furthermore, faculty members are permitted to attend workshops, seminars and conferences to update themselves. Some of our teachers are engaged in research work such as M. Phil, Ph. D, Minor and Major Research projects. They arrange remedial, bridge courses for the Weak Students. Achievements of Students in academic and extra-curricular activities are recognized by the college. Assigned faculty members organize various educational cultural and social programs. These programs result into creating social and national awareness. Moreover, the college is affiliated to North Maharashtra University, Jalgaon, so there is less opportunity to introduce new degree or diploma courses.

Teaching-learning and Evaluation

The process of teaching – learning and evolution is consistent and constant as per the university norms. The first year B.A./B.Com/B.Sc admissions are worked out as per the university and State Govt. norms and the reservation policy. The admission committee follows the norms and conditions laid down by the concerned university and Government of Maharashtra. The online process is the first step to be completed, then the merit list is displayed which is prepared as per the norms of reservation policy and the same list is highlighted on the student notice board. Meritorious and reserve category students are given priority as per the norms. The admitted students should also follow rules such as regular attendance in the classes, practical works and the midterm examinations, seminars and conferences. They have to appear for the semester examination conducted by the university in college premises.

The teaching faculty is also very much careful about over all development of students, coming from different social strata. Bridge and remedial courses are arranged for weaker students. The teaching faculties regularly update themselves by attending workshops, seminars and conferences. About 10 of the staff members have obtained Ph. D degree in the concerned discipline and 9 of the staff members have completed M. Phil degree. Some of the staff members have completed major and minor research projects.

Internet connections and computers are provided to different departments for the updation of faculty and studnets. Expert lectures are arranged throughout the academic year. Students can very easily access to the library for various references. They are boosted to participate in extracurricular activities such as NSS, Sports and the Students Welfare. Achievements of the students in academic and extracurricular activities are acknowledged by the college. Meritorious students are felicitated in the special function of college

The affiliating university has adopted semester system. The Institution follows midterm tests and tutorials assessment and evaluation. The internal test score is submitted to the university. The semester exams

are conducted as per the university schedule and the work of assessment and declaration of result is done by the university.

Research, Innovations and Extension

After I and II cycle of accreditation and assessment the institution has given much of attention on research activity. Eight to ten teachers in have got their Ph. D degrees. About 9 of the staff members have got their M. Phil degrees. Our Marathi department head Prof. Dr. W. S. Wale has completed one major research project. Our managements always boost for research work and they have declared prize of Rs. 5000/- for the staff member who completes his Ph.D. Most of staff members have attended international and national level conference and seminars. They have published their research papers in National and International journals. PG students' of history and English are made aware of research activity.

As previously stated that, all the departments are suggested to promote research and extension activities among the students. Accordingly the innovative practices are fully open for them. Students are allowed to use rare references books, journals and encyclopedias in the library and departments. The Botany department takes students to forest visits to collect rare medicinal plants & species. A project of water harvesting and vermin culture is also undertaken by the Botany department successfully. We have planted different trees by using water dripping system in our premises. Internet facilities are provided for teachers and students in different departments. The most needy and economically backward students are adopted and mentored by the college and some of staff members. We also provide merit scholarship to needy students apart from GOI scholarship.

As a part of extension activity, institution runs NSS unit, in which 250 students regularly participate every academic year. A village is adopted in the scheme of University for Special Winter Camp of 07 days. It is arranged and held in that particular village. Near about 125 NSS volunteers participate in that special winter camp. The NSS unit regularly arranges expert lectures on ADIS awareness, Sex educational sections for female students, awareness for intermittent suicides of famers and water conservation. All these extension activities enhance socio-cultural awareness among the students to make them perfect citizens of post modern India.

Infrastructure and Learning Resources

As, the institution is established in 1970, it is continuously progressing in terms of quality and quantity. The institution has its own area of 13 acres spread with three separate buildings. 1. Teaching building- in this building there are staff rooms, Examination Department, 30 different classrooms, laboratories, ladies rooms and toilet blocks, 2. Administrative building- the building consists of 8-10 windows serving to the students' basic educational needs, cabins for Registrar, Office Superintendent and Principal's chamber. 3. it is a separate central library building which is inclusive of a serving window, staff room, separate reading rooms for the staff and male and female students. There are about 55000 precious books which consist of rare reference books, text books, journals and magazines. Our some of the departments have maintained departmental libraries for the benefit of students of their department. Physics, Chemistry, Botany and Computer Science labs are well equipped and sufficient for the students. There are 25 computers in the computer laboratory and each department is having computer, internet and Wi-Fi facility. In all the three buildings, there are separate toilet blocks, as well as pure hygienic drinking water system. Moreover, Institution has emergency power-cut-supply system in our teaching building. After that, English department has established a language lab with the help ACEN English Lab Developer, Pune, in this laboratory, there are 10 booths provided to enrich the four skills of English among the students.

All the three buildings are under the surveillance of CCTV cameras. The Botany department has established a botanical garden, water harvesting project and vermy culture project. We do have wonderful facility of well equipped playground with a running track. The basket ball ground and a well equipped Health Centre. The college canteen building is situated at the centre of the three sections. Taking into account the increasing strength of the students we need some more classrooms, a community hall and a gymkhana hall for indoor games for which our management and college is striving hardly.

Student Support and Progression

For effective communication, and academic support for the students, the college publishes its upgraded prospectus and makes it available to every student before their admission. The prospectus contains relevant information about each courses like—admission process, fees, scholarships and various facilities available in the college. Admissions are given on merit basis and the reservation policy of the state government. Accordingly, students are benefitted of different concessions and scholarships as per the government policy. Support services are specially made available to SC, ST, NT, and OBC students. The NSS unit and student welfare unit at the college level arrange different activities for their empowerment and awareness. Expert lectures, extra-curricular activities, career guidance cell and some special programs are arranged for female students. Students are encouraged, boosted to participate in different social as well as cultural activities on the college and the university level. The institution is quite happy to felicitate academically rich, meritorious students and sports persons, along with cash prizes in the annual function. In another way, Institution provides ample opportunities to students and faculty members to participate actively in various national programs like— Tree plantation and Green movement in the campus. Curricular, extracurricular and co-curricular activities are conducted with well defined objectives and its results help the institute to measure the optimum educational objectives.

Governance, Leadership and Management

P. T. C. Education Society Ltd. Pachora's management is having very positive role in the development of the institution. The college is administered by the Local Management Committee, which consists of some office bearers of the management, the principal, vice principals, teachers and non-teaching representatives. The LMC meets 2/3 times during the academic year to decide the financial and academic matters and development.

On the administrative level, Principal, Vice Principals, the office staff as well as Head of the Departments meet regularly to specify the administrative and academic developments and progress. Staff meetings are administered at the beginning of the academic year and all the plans are discussed. The principal then conducts the separate meetings of the heads of the departments and the curricular, co-curricular and extra-curricular strategies are discussed and made fina. Different committees are formed to work out different responsibilities such as admission, teaching sessions, examinations, NSS, Sports and other activities. By the end of the academic year, the LMC takes a serious survey of the academic and financial developments. Above all, there is good harmony among the management, the principal and the staff,because of which, the college is progressing considerably

Institutional Values and Best Practices

The Institution is established in 1970 with the sublime aim to provide higher education to the rural students and to inculcate educational, social and cultural values among them. For the last 48 years, the institution is

successfully working out the task. For years together, institution is striving hard to inculcate educational, social and cultural values amongst the students, through different national days, Sports and NSS Department and Students Welfare activities. For the last 10 years, the efforts are being made to maintain green culture around the college premises. The Botany department is very much careful about all these environmental problems. The best practices such as 'No vehicle day', 'Plastic free Campus', 'Tree plantation', 'Water harvesting', 'Save Electricity', 'Gender equity' etc are carried out seriously. Different social and cultural functions are arranged for inculcation and optimization of social bondage among the students. The poor and needy students are always helped by the institution and the staff as well. For this purpose, institution is successfully executing schemes such as— SAF, PBF, and student adoption as well as mentoring and monitoring by the staff. In another way, merit scholarship, sports facilities, library facilities are fully provided to the needy and economically weaker students.

Then the next step is taken by the institution in support of students to strengthen educational abilities of students. Some of the departments have introduced Bridge course and Remedial courses. For the smooth functioning of curricular and extra-curricular activities, the academic calendar is strictly followed by institution adhered to the university norms. There is a good transparency between the management, the administration, the staff and the students on matters related with finance and educational values.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHRI SETH MURALIDHARJI MANSINGKA ARTS, SCIENCE AND COMMERCE COLLEGE PACHORA. DIST JALGAON
Address	Shri Seth Muralidharji Mansingka Arts Science and Commerce College Near Kaila Devi Temple Bhadgaon Road Pachora 424201 Maharashtra India
City	Pachora
State	Maharashtra
Pin	424201
Website	https://www.ssmcollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Wasudeo Somaji Wale	02596-245314	9420788336	02596-245203	info@ssmmcollege.ac.in
IQAC / CIQA coordinator	Prakash Bhikaji Sonawane	02596-245324	9422595088	02596-245100	pbsonawane72@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details				
Date of establishment of the college		01-06-1970		
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Maharashtra	North Maharashtra University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	22-12-1973	View Document		
12B of UGC	30-09-2004	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Shri Seth Muralidharji Mansingka Arts Science and Commerce College Near Kaila Devi Temple Bhadgaon Road Pachora 424201 Maharashtra India	Urban	13	3252.88

2.2 ACADEMIC INFORMATION

NAAC

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Marathi	36	HSC	Marathi	120	16
UG	BA,Hindi	36	HSC	Hindi	120	38
UG	BA,English	36	HSC	English	120	20
UG	BA,Economics	36	HSC	Marathi	120	27
UG	BA,Political Science	36	HSC	Marathi	120	52
UG	BA,History	36	HSC	Marathi	120	55
UG	BA,Psychology	36	HSC	Marathi	120	24
UG	BCom,Commerce	36	HSC	Marathi	120	93
UG	BSc,Physics	36	HSC	English	120	17
UG	BSc,Chemistry	36	HSC	English	120	36
UG	BSc,Botany	36	HSC	English	120	14
UG	BSc,Computer Science	36	HSC	English	120	18
UG	BSc,Zoology	36	HSC	English	120	61
UG	BA,Geography	36	HSC	Marathi	120	23
PG	MA,Master Of English	24	BA	English	60	27
PG	MA,Master Of History	24	BA	Marathi	60	33

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	2				13				27			
Recruited	2	0	0	2	11	2	0	13	8	0	0	8
Yet to Recruit	0				0				19			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				19			
Recruited	0	0	0	0	0	0	0	0	4	15	0	19
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government			51	
Recruited	27	2	0	29
Yet to Recruit			22	
Sanctioned by the Management/Society or Other Authorized Bodies			5	
Recruited	5	0	0	5
Yet to Recruit			0	

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	5	0	0	0	0	0	7
M.Phil.	0	0	0	4	0	0	2	0	0	6
PG	0	0	0	4	0	0	6	0	0	10

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	15	0	19

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	3	0	0	0	3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	696	0	0	0	696
	Female	968	0	0	0	968
	Others	0	0	0	0	0
PG	Male	42	0	0	0	42
	Female	62	0	0	0	62
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	58	79	88	76
	Female	67	82	79	88
	Others	0	0	0	0
ST	Male	11	19	17	24
	Female	7	14	12	21
	Others	0	0	0	0
OBC	Male	399	488	485	436
	Female	468	555	557	597
	Others	0	0	0	0
General	Male	238	191	195	172
	Female	216	246	251	250
	Others	0	0	0	0
Others	Male	188	152	142	126
	Female	210	86	85	105
	Others	0	0	0	0
Total		1862	1912	1911	1895

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 331

File Description	Document
Institutional Data in Prescribed Format	View Document

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
16	16	16	16	16

2 Students

2.1

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1665	1776	1825	1831	1774

File Description	Document
Institutional Data in Prescribed Format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
424	407	395	392	408

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
424	467	537	452	420
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
22	27	27	26	27
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3.2

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
42	42	39	39	39
File Description		Document		
Institutional data in prescribed format		View Document		

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 15

4.2

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
294.47	228.22	230.16	323.57	321.51

4.3

Number of computers

Response: 50

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

As the college is affiliated to North Maharashtra University Jalgaon, the institution has to follow the curriculum prescribed by the University and framed by the subject concerned B.O.S. of the University. The University has fixed the responsibility of syllabus framing to the B.O.S. of the said subject and after finalization the same is forwarded to the affiliated colleges. The University, every academic year prepares the academic calendar and the college also prepares an academic calendar following the same to ensure effective implementation of curriculum. It is for both the terms in the academic year. Every semester the program of teaching and internal examination is worked out by the said committees. The perfect teaching of the curriculum is strictly followed by the faculty and the examination committee decides to conduct internal test examination. The concerned staff members prepare the question papers of their subjects and after the mid-term examination they assess the same and the sheet of internal assessment is forwarded by the examination committee to the university.

The Action Plan

At the beginning of every academic year, the principal conducts the staff meeting to finalize the academic schedule and academic calendar. Necessary information is forwarded and discussed in the meeting. The Head of the department and the concerned teachers again discuss the academic schedule, the syllabus and the time span. Every academic year the time table committee frames the time table in the prescribed format of University. The faculty works hard, throughout the academic year, to follow the curriculum and the planning to teach the same. The principal encourages the teaching staff to attend seminars, workshops arranged by the university and various Colleges. As per the curriculum the teaching material, teaching aids, laboratory material, books, periodicals, magazines and journals are provided by the college. Most of the departments use computers and internet to improve the teaching quality. In addition to it, the college arranges expert lectures, industrial visits, study tours, workshops and computer awareness programs to ensure the effective implementation of teaching the curriculum. There is less scope for adding new material to the syllabus framed and fixed by the University.

The heads of the departments and the IQAC keep a close look on the serious working out of the teaching plans and class room activities. The teaching faculties take utmost care to work out the teaching plans by using different teaching aids to get more results. Some of the departments use ICT facilities during teaching sessions VIZ- internet, LCD Projector, Computer etc. The Science laboratories are fully equipped with required material and instruments. In the library there is also the use of ICT facilities used by the staff-issuing, receiving books, internet, e-books etc. Teaching and Non-Teaching and all the enrolled students avail of these facilities. The College arranges workshops, conferences and also encourages students and staff to participate the same at other places. The participants are provided financial support as per the norms of the university and government.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 1

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	01

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 3.88

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years	
Response: 0	
1.2.1.1 How many new courses are introduced within the last five years	
Response: 00	
File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented	
Response: 18.75	
1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.	
Response: 03	
File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years				
Response: 4.02				
1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years				
2018-19	2017-18	2016-17	2015-16	2014-15
00	00	122	121	121

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

1. Environmental awareness

It is a compulsory course for F.Y.B.A. /B.Com/B.Sc students. Unless and until the students complete the teaching sessions, campus visits, a field project report and lastly University written examinations and passes the same he is not allowed for the next year admission. The college has channelized the youth by participating projects such as Tree-plantation, Rain water harvesting, composting of the waste and so on. The college and specially the Botany department has undertaken a project of Vermi –culture and maintaining the Eco-system conservation. These students visit and work in the Botanical garden and keep it update. The medicinal plants and other plants in the garden are taken care of by these students. The N.S.S. department also work for environment awareness by observing “No Vehicle Day” and arranging “Tree-plantation session” in the beginning of the monsoon, because of which the college campus is green. The co-ordinator of Environmental Studies also arranges poster presentation program every academic year to promote the sort of sense amongst the students and the civilians.

2. Gender Awareness, Human Rights and Cyber Security

It is remarkable that three of our staff members – Prof. M. P. Bauskar, Prof. Mrs. K. A. Jangam, Prof. Smt. M. R. Shinde have attended certificate courses in Gender sensitization arranged by Central Government, respectively at Pune and Nagpur. Theses trained teachers arranged separate programs related with women empowerment, Legal rights of women, Rights against sexual harassment and such Gender Awareness. Separate forums such as Yuvati Prabhodhani, Yuvati Sabha are also working seriously on the Gender sensitization issues. The women faculty members and female students’ representative work seriously and arranged expert lectures, counseling session and one day workshops related with these issues.

Some of the departments are provided computer and internet facility for teachers and students as well because of which students are well awarded with ICT devices and at the same time they are made aware of cyber crimes regarding wrong information, network rumors and deceptive marketing ads etc. We frequently arrange expert lectures on right to information and human Rights Awareness. The college has also organized lecture on “Prohibition of Ragging” and “Right to Information Act.” A separate committee is formed by the college on the issue of “Right to Information” and the principal is the chairperson of this committee. Another grievances committee for students and the counseling center is also quite active in

relation to all these cross cutting issues. Moral and ethical values have been covered by different courses of languages and the concerned teachers work hard in imbibing moral and ethical values, amongst the students. The college has also signed an accord of MoU with Gandhi Foundation and research centre, Jalgaon and a couple of other NGOs. With the help of these NGOs the college arranges lectures of experts on moral and ethical values.

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 00

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

Response: 00

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise

Response: C. Any 2 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.11

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	02	01	06	01

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 90.52

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
761	814	790	756	816

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
908	875	850	843	876

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
424	407	395	392	408

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

As the college is situated in Pachora town more than 50% of the students are from the villages nearby. The remaining students are from the town. After admitting these students for the F.Y.B.A./B.Com/B.Sc., their level is assessed by way of their percentage in the last examination, some tests by the said faculty (F.Y.B.A./B.Com/B.Sc.) in the concerned subject are conducted and especially English language. English department conduct bridge course every year. The purpose of course is to connect the students from the last class and the F.Y. Class by filling up the gap of knowledge. It is to bridge the gap between 12th class and F.Y. Class. For that purpose a common test is conducted and after the analysis of the result, students are divided into three groups--Slow Learners, Average learners and Advanced learners. Taking in to account the level of learners, teachers try to update them by extra coaching, with personal attention and counseling with proper guidance. The slow learners and average learners are brought to the level of advanced learners.

In the same manner the remedial courses are conducted for weak and slow learners. Some experts from outside are invited for better guidance to the students. Accordingly, counseling sessions are arranged at last after the completion of bridge course and remedial course, common tests are conducted and the results are quite fruitful. Students enrolled in the Bridge and Remedial Course are made aware of their faults and at the very moment, their mistakes are corrected and remedies are suggested.

Advance learners are also taken care of, by arranging lectures of experts. The library also provides books and references to both the learners. The provision of computers and internet in the concerned departments has also turned to be very fruitful. They are also encouraged to participate in N.S.S., sports,

social and cultural activities arranged from time to time. The teachers in the concerned departments pay personal attention to both the learners. These students are taken to industrial and field visits and educational tours. By doing all these measures, efforts are made to bridge the gap between these two groups and the expected target is archived.

File Description	Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio

Response: 221:3

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.18

2.2.3.1 Number of differently abled students on rolls

Response: 03

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

As the college is affiliated to North Maharashtra University, Jalgoan, the institution has to follow teaching and learning process framed by the university. In the beginning of the academic year, the college prepares the academic calendar on the basis of the university calendar. After the first meeting, the different departments prepare teaching plans which are to be executed under the guidance of the Principal, the IQAC and the concerned Heads of the departments. As the teaching continues as per the planning, in the process of teaching and learning, teacher has to take in to the consideration the level of student. In the classroom teachers always use student-centric method such as --Question-Answer method, Problem Solving Method and Analysis of difficult topics. While the teacher teaches the topic, then for recaptulation teacher asks the questions to the students, then teacher understands the feedback of the teaching. Students are also given time to ask their difficulties during the teaching sessions, and they are solved. Teachers

arrange seminar sessions within the class room to discuss the topics prescribed in the syllabus. Some times students are encouraged to deliver a short lecture on a given topic. Students' participation in the process of teaching and learning is of importance. Students of Science stream do practicals in their laboratories, Commerce faculty students visit industries, banking sectors and some other industrial units to enhance their learning. Through educational tours, students are given experience in general public and social bondage is created.

After the teaching sessions intermittent test are arranged as an integral part of the teaching program. The IQAC meticulously play the role of monitoring over the academic and extra curricular activities, simultaneously gets feedback from students and teachers as well. The classroom teaching is quite reciprocal and holistic responses are made by using different teaching methods, ICT devices, seminars and participation of the students. The meritorious students from every class is elected as the member of the students council as per the university guidelines and naturally they are also a part of the participative teaching. Educational tours, industrial visits and field visits are arranged for the enrichment of the programs. The college also organizes lectures of eminent persons related with the subjects and extracurricular activities. To explore the creativity of the students and to develop the same, the NSS unit and the students welfare department turned to be very much helpful. The examination committee arranges one mid-semester test, every semester which is a part of university examinations. One-day-NSS camps on the campus and the adopted village helps to develop the social and cultural attitude of the students. The teaching learning process is constantly under the strict supervision of the heads of the departments, the IQAC, the examination committee and the principal. The University semester examination is conducted in the college by the University and the assessment and result work is carried out by the University.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 4.55

2.3.2.1 Number of teachers using ICT

Response: 01

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 72.39

2.3.3.1 Number of mentors

Response: 23

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

After the second cycle, (in 2012), almost 11 departments have been enabled with ICT facilities as free access to the students and teachers to update themselves. Some departments are provided L.C.D. projectors, slide projectors, L.E.D. Television sets for the better teaching and learning outcomes. The Science laboratories are well furnished with all the required instruments, charts and models etc. The English department has developed an audio language laboratory which has turned to be very much helpful for the learning of standard pronunciation in English. The Department has provided an internet facility with connectivity, L.C.D. projector system, the students are getting the knowledge over the internet of prescribed text including poems, novels and plays available on the internet. Most of the departments have developed libraries of their own, which the students can use when they do have free time.

In the library, different reference books and journals and online INFLIBNET facility is available and the same is used by the teachers and the students. Apart from the regular teaching, seminars of students are also arranged followed by discussion session. Expert lectures related with the subjects and extracurricular activities are arranged by the college in every academic session. New social, cultural and educational changes are also taken care of and such workshops or orientation sessions are arranged. Educational tours, Field visits and industrial visits are very much helpful to get innovative and creative teaching. Different articles, poems, essays of the students are published in the annual magazine of the college. Poster presentation, botanical garden, environment awareness, the project of vermi-culture have turned to be very much useful for the students.

Separate sessions of career guidance and competitive examination are arranged for students. Creativity in the students is also cultivated and nurtured by organizing programs related with socio-cultural, national environmental awareness, i.e. Programs like – “Swacch Bharat Abhiyan”, “Water management and harvesting”, “Save the Girl Child campaign”, “Women Empowerment” and “AIDS awareness campaign.” Students are encouraged to participate in the programs arranged by various NGOs and GOs, VIZ-- Pulse Polio Campaign, Financial Help to Flood Affected People, Collection of grain and distribution of it among the families of suicided farmers. Environment Studies is a compulsory subject for F.Y.B.A./BSc/B.Com students. For this students have to complete field project and submit to the concerned department. Students are encouraged to spread the message of environmental awareness and further natural calamities. For this awareness campaign, students prepare poster presentation device.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 67.91	
File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years											
Response: 12.61											
2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years											
<table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>03</td> <td>03</td> <td>03</td> <td>03</td> </tr> </tbody> </table>		2018-19	2017-18	2016-17	2015-16	2014-15	04	03	03	03	03
2018-19	2017-18	2016-17	2015-16	2014-15							
04	03	03	03	03							
File Description	Document										
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document										
Any additional information	View Document										

2.4.3 Teaching experience per full time teacher in number of years	
Response: 25.32	
2.4.3.1 Total experience of full-time teachers	
Response: 557	
File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years	
Response: 0	

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

As per the norms of North Maharashtra University, Jalgaon, the college has to follow the guidelines. At present the university has adopted 60:40 pattern for the semester system for UG and PG Courses. For continuous evaluation system the institution has formed local examination committee at the college level and it plans internal examination schedule as per the academic calendar. The students are informed about the internal examination schedule by the notification on the notice board.

Tutorials, practicals, unit tests and mid-semester tests are the different units of internal examination. After successful conduction of internal test, the respective results are displayed on students notice board. The concerned teachers prepare the test Question paper. After the internal test, the answer-

sheets are assessed seriously and the internal marks are displayed on the notice board. The students do have access to the assessed test-papers. In addition to that, students conduct seminar sessions in the class rooms of their respective subjects under the guidance of their subject teachers. It is quite fruitful on the part of the students for the preparation of the examination. It is also part and parcel of continuous internal evaluation system.

By the end of the semester the internal marks obtained by the students are calculated as per the University norms and filled up in the prescribed format of the University and submitted online to the University. The hard-copy of the same is also submitted to the University examination section.

For smooth conduction of the internal examination the principal, the examination committee heads of the concerned departments and teachers take utmost care. Every semestrial examination is followed the care is taken as per the academic calendar assigned by concentering university and IQAC Cell of the college. The Examination committee prepares the time table of internal examination program with in the week the examination is worked out. The examination is conducted quite smoothly. The internal assessment consists of three componants --1. Internal Test Marks, 2. Attendance of the Students (75%) ,3. Students Behaviour in College Premises. All the three componants are thoroughly taken into account and the final Mark-list is prepared. Of course, the list is displayed on the student notice board for their perusal. If there are any grivances, they are immediately solved by the Examination Committee. In this way, the internal assessment process is completely transparant.

File Description	Document
Link for Additional Information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

There is complete transperency in the internal assessment process. At the time of admission, the committee guide the students to choose proper subject and other matters. As per the merit order and reservations the list of the students is prepared and displayed on the students notice board. If there are problems, they are solved by the committee. After the admission session, the final list of the students is prepared in the form of Roll Calls. All the Heads and Teachers of the departments are given the roll calls, so that, they can maintain the attaindane of the students regularly. The teaching sessions are conducted as per the time table framed by the concerned committee. The teaching plans are verified by Heads of Departments and the work of teaching is carried out successfully. As per the university letter the internal examination are conducted at college level. The university declares the schedule of the internal examination. The local examination committee prepares the time table of internal examination. It is displayed on the student notice board. The question papers are prepared by the concerning subject teacher. The answer paper of the internal examination are assessed by the subject teacher and the marklist are prepared. The subject-wise marklists are displayed on the student notice board. The internal Answer papers are given to the students to rectify and verify their mistakes and marks. Then, the answer sheets are recollected by the subject teacher. If there is any grivance, it is taken care of by the examination committee. The problems related with examination are some times solved by college grivance committee. Both, examination committee and grivance committee work to the satisfaction of the students.

File Description	Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The Examination committee at the college level and the grievance redressal cell take care of the internal examination and university examination related problems. Both the committees work to the satisfaction of the students. After declaration of the final result, if the student has any doubt about the result, he/she can apply for verification, re-evaluation and ask for photocopy of the answer paper. The examination section of the college collect such cases along with certain fees and submit these cases to the examination department of the university with in the stipulated time. The university starts the process to sort out the problematic cases and scrutinize them. After proper assessment, the fresh result is sent to the concerned college, if there is any change in the previous result. If there are no changes in the result, it is declared as it is. The result is declared with in the time so that the students are not at loss. The examination committee and the university examination department are very much care full and alert in relation to all these problematic cases, so that no students should be a sufferer. After the declaration of such result, there is no further challenge on the part of the students. In this way, the mechanism to deal with examination related grievances is transparent, time bound and efficient.

Following are the salient features of Mechanism to deal with Examination related Grievances.

- The assessed internal test papers are shown to the students for self-assessment.
- In case of any grievances regarding internal assessment, the student is free to interact with the teacher and get it resolved. The unresolved grievance, if any, is referred to the concerned Chairman of the Examination Committee.
- As per the university norms, following systems are followed to sort out grievance redressal regarding university assessment:
 - Right to apply for verification of answer books.
 - Right to apply for verification with photocopy of answer books.
 - Right to challenge the valuation of answer books.
- The examinee has the option to apply for the photocopy and verification of marks of the preceding examination(s) for a maximum of two answer books. The photocopy is supplied on the payment of non-refundable fees as prescribed by the university from time to time. However, the photocopies of answer books of practical examinations marks, viva-voce, are not supplied to the examinee(s).
- The prescribed application form for photocopy of answer books and verification of marks duly filled in and signed by the applicant are to be submitted to the Principal of the College within 14 days (both days inclusive) from the date of declaration of general results of the relevant examination.

File Description	Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college is affiliated to North Maharashtra University, Jalgaon and the academic working hours are decided by the university. Before the beginning at the academic year the university frames its academic calendar inclusive of the teaching span, the examination span and the summer / winter vacation period. The college has to strictly follow the university academic calendar while preparing the academic calendar at the college level. The principal the examination committee and the IQAC sit together for the planning of the academic calendar. The tentative span of the internal test examination, unit tests and such other major and minor internal examinations are taken care of while preparing the academic calendar. The same is circulated amongst the teaching staff so as the concerned teachers plan their teaching and evaluation as per the teaching and evaluation as per the academic calendar. The heads of department report all the happenings to the principal and the system of CIE is carried out very seriously by adhering to the academic calendar. Seminars, tutorials and practical are worked out seriously as per the schedule given in the academic calendar. The teachers and the students are informed well in advance about the tests, span of examination, assessment and evaluation to avoid problems. Students' attendance and classroom behaviors are also an integral part of the continuous internal evaluation, as per the University norms.

File Description	Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Since the institution is affiliating to the university the vision and mission of the institution is well defined and the target is the youth from the nearly rural areas of Pachora town. The aspiring youth is motivation for higher education and to prepare themselves for the challenges of the 21st century and globalization. The vision and mission of the college is clearly stated and displayed on the notice boards in the college campus and on the website of the college. The syllabus of each program offered by the college is prepared by the affiliating university. The board of studies of the university in every subjects has specified the aims and objectives and the program outcomes. The teachers make the students aware about the specific program, its outcomes and the areas in which they are going to gain the knowledge. It is also made clear that how the teachers should focus on the program outcomes of all the subjects and should let the students know about the same. The doubts and confusions of the students are clarified by the concerned teachers. Throughout the program the students are well prepared for the attainment of the program outcome

by way of various tests tutorials, seminars, group discussion and University examinations. All the programs outcome, programs specific outcomes and course outcomes are stated and displayed on the website of the college and communicated to teachers and students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

As the college is affiliated to North Maharashtra University, Jalgaon, the institution has to follow the curriculum prescribed by B.O.S. of the concerning subject and the Evaluation norms which are firmly specified by the university. The program outcomes are clearly stated in the university curriculum. Opportunities to students are already suggested in the same curriculum. The programs are spited as per the semester the students has to appear for the examination. The internal evaluation at the college level is carried out by way of practical, seminars Tutorials and midterms test examinations. After every internal examination and University examination the students are made aware of what they have got and what they have to acquire in the field of knowledge, skills and intelligence specified as program outcome and course outcomes. They are also made aware and guided by the faculty about the possible opportunities and the utility value of that specific program or course outcome. The evaluation system is quite transparent and the doubts of the students are clarified as and when asked for.

File Description	Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 51.65

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 219

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 424

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.76

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 3.65

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	3.65	0

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 4.55

3.1.2.1 Number of teachers recognised as research guides

Response: 01

File Description	Document
Any additional information	View Document

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.07

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 02

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 136	
File Description	Document
Any additional information	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

As the college is established in 1970, with the sublime aim ‘to provide higher education to the wards of community from the nearby villages’, the institution is trying to transfer traditional and technical knowledge to the society, in respect to educate the students. The efforts of transferring knowledge to the youth are not less than an incubation centre. The rural youth is just like a “raw material”. Very responsibly the faculty members feed them, encourage them, support and made them able to become the real part of higher education. For this purpose, at the initial stage the college run bridge courses and remedial coaching as the functionally innovative learning.

The institution encourages faculties to attend workshops, orientation, refresher courses, conference seminars, major and minor research project works. As a result of it 8 faculty members have completed Ph. D research and 11 faculty members have completed M. Phil. In this purpose, institutional library is a covated and inspirational asset for carrying out the research in which good number of references, encyclopedias, Journals and e-references – the ICT facilities are made available. Institute always boost the students to participate in research, educational festivals such as Avishkar and conferences with the aim of transferring knowledge. The science and commerce students are frequently taken to industrial visits, educational tours and visits to MOU centers, such as Gandhi Tirth, Jalgaon. Expert lectures are arranged for the Staff and the students. As the college is located in rural area, the NSS unit and the department of Botany has turned to be very much important. The Botany department have developed a Botanical garden, Medicinal plant section and vermi-compost project. The NSS volunteers work insisently on the college campus and on the rural region by way of NSS camp and activities. Students are encourage to participate in debates, elocution competition and quiz contests on the University and state level. Interdisciplinary lectures are also arranged keeping in view sharing of knowledge and transfer of knowledge from faculty to faculty. There is a separate paper for FYBA/BCOM/B.Sc students in the form of environment studies and its awareness. The college also run remedial coaching class and coaching for entry in services, especially for the last year students. The Counseling centre has turned to be of much help for the rural students. In short, though we didn’t have literally an incubation centre for knowledge transfer our efforts on these lines are not less than an incubation centre.

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
e- copies of the letters of awards	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 00

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 1	
File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	00	00	00

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising

students to social issues and holistic development during the last five years

Response:

The institution conducts multiple extension activities in the nearby villages and on the college campus. By means of the NSS unit the college conducts different social activities on the village campus. As per the university norms the college has adopted a nearby village, Satgaon Dongari, Tal-Pachora for the last five years. Every year a special winter camp is arranged and about 125 NSS volunteers participate in the camp. The camp is conducted for seven days on the village level. Various social activities are worked out during these seven days. Activities such as Jal Sandharan, Blood donation camp, Gram Swachata Abhiyan, AIDS awareness, Hagandarimukta goan etc. are given the prime importance.

During the academic year 2014-15 the NSS volunteers collected food grains for the needy as the adopted village and the needy and farmers' suicided affected families in the adopted village. They collected a good number of grain bags of Jwar, Wheat, Bajra and such other material. The same was distributed in a function in presence of local and taluka officials. The female volunteers went door to door and tried to create awareness amongst women about different difficulties. The volunteers also worked for gender equity, water harvesting and drainage system, tree plantation and dripping, and such other problems in the village. It is notable that in the college campus, a vermi-compost plant is established in a good botanical garden with dripping system, water harvesting unit and a vending machine in the ladies room. For creating and enhancing social awareness amongst the students expert lectures on 'voters awareness', 'women empowerment', 'different national' and international problems were arranged. Different lectures were arranged with the help of GOs and NGOs, Red cross and Rotary club. Yuwati sabha and Yuvati prabodhini are the two important cells quite active on the college level. Different functions, programmes and lectures of experts are arranged especially for women empowerment. It is notable that, during these five academic years the college conducted different training for women such as Yoga Workshop, Tailoring Certificate Course, Fashion Designing Course, Judo Karate training, Baking and Cooking Training and Beauty Parlor course etc.

All in all, as the college is located in rural area, it does have much of scope for creating and enhancing social awareness and holistic behavior amongst the male and female students. These well trained and internally changed students work as messengers of different movements in their villages. This is achieved with the help of different social organizations, GOs and NGOs and the NSS unit. The motivated students always create good social atmosphere and guide the people in society. It is as good as one lamp lights another and there is a complete brightness.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 10

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	02	02	02

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0.59

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-

wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	12	11	10	7

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 2

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	1

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	00

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Yes, the institution has adequate, essential facilities for teaching and learning. The institution owns thirteen acres of land on the Bhadgaon Road area of the town, which is quite convenient for the students. The college has built three different buildings; the teaching building consists of about 31 rooms, the administrative building consists of the Principal's chamber, the Registrar's cabin, the Head clerk's cabin and seven different service windows for the students. On the first floor of the administrative building a computer laboratory is established. The third unit is the library building. The ground floor consists of the librarians cabin, serving windows and separate reading rooms for the male and female students. On the first floor of the library building, the stake room is established. There is one staff reading room also. Three computers and a broad-band net connection is also provided. The teaching building consists of staff-room, ladies room, laboratories, toilet blocks and classrooms. Almost all the special departments are provided computers and net connections. The department of English has established a language laboratory with 10 booths. All the science laboratories are well equipped with all the necessary instruments and chemicals. There are 25 permanent teachers and 20 clock-hour-basis teachers to cater the teaching needs of the students. The play ground of the college is quite sufficient for outdoor sports facilities such as running track, kho-kho, kabbadi, volley-ball, basket ball cemented ground, cricket ground etc. The institution has also established a well equipped gymnasium and a canteen. The infrastructure is well-maintained every academic year. Accounting the increase in the students strength we need some more class-rooms and a well furnished seminar hall and our management is planning accordingly. The college has provided LCD projector, LED TV sets, Computers, internet facilities and INFLIBNET facility for students and staff. Almost 6 rooms are equipped with LCD projectors. Science departments have Over head projector, CDs, Models of practicals, informative charts and departmental book facilities. Laboratories are well furnished and having new equipments. Every academic year there is a separate budget allocation for books and references. In the library, there is a separate section for the books and journals related to competitive examination. Students avail of it through the year. In that sense, library is a kind of ocean in which student has to wash out the ignorance. The class room are having clear day light and ventilation, electric fans and LED bulbs. There are almost 30 computers in the computer laboratory. Computer is opted as a special subject at T.Y.B.Sc. level. Hence, computer laboratory is well equipped with ICT facilities.

Apart from these facilities, the institution has given specific facilities for physically dis-abled students for the college has managed a separate toilet block, a walking ramps and the two wheel chairs. Not only this the college has also provided class room facilities so that, they can get more benefit of teaching and learning process.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The institute has adequate facilities for sports, games (indoor -Out door) gymnasium, Yoga and cultural activities for the students. There is a separate playground adjoined to the teaching building which consist of a four hundred meter eight lane running track, well cemented basket ball court, vally ball, cricket ground, kabaddi and kho-kho ground, sports ground facilities. The institution has appointed a separate physical education teacher and some teaching and non-teaching staff members to assist him. The institution have established a well equipped gymnasium which has turned to be very much fruitful for the students. The sport students avail all the facilities. The sports department and NSS department run different activities throughout the academic year for developing the mental and physical health of the students. The NSS activities cultivate a social sense amongst the student. The special winter camp on the village front teaches them about their responsibility on the social and community level. The students welfare officer of the college takes care of the extracurricular and co-curricular activities. Different experts lectures are arranged to guide the students in relation to different problems in the society and some other new problems they have to face in the near future. The sports department is very much careful about the sports students. Inter collegiate and inter group sports events are arranged on the college ground. Students are encouraged by different honours and awards in the annual function. As and when required, financial help is also provided for inter collegiate students. The sports students are given sports kits, track suits and T.A./D.A. for their outdoor matches. Every year we also arrange yoga day and some yoga training workshops. A couple of teachers from the college has completed the yoga training and they guide in special sessions. This is how the college is very much careful about the physical and mental health of the students. The utmost care for their extra-curricular and co-curricular activities is also taken. For female students separate committees such as Yuvati Prabodhni and Yuvati Sabha are working out their tasks to tackle the different problems of female students and their all-round development. The college also runs a counseling centre which is headed by the psychology department of the college. The students are encouraged to participate in inter collegiate and inter group debating and elocution competitions. They encouraged to participate in university level activities such as Yuwa Rang and Aviskar. Last year one students of the college represented the college in Avishkar at the university and state level. This is how, the college is very much careful about the all-round development of the students. Every academic year annual social functions is arranged for giving vent to the co-curricular and cultural activities of the students, which helps to broaden their total development of personality.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 20

4.1.3.1 Number of classrooms and seminar halls with ICT facilities	
Response: 03	
File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.				
Response: 1.52				
4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)				
2018-19	2017-18	2016-17	2015-16	2014-15
00	7.08	0.80	10.48	3.01
File Description		Document		
Details of budget allocation, excluding salary during the last five years		View Document		
Audited utilization statements		View Document		

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)
Response:
<p>The library of the college is the real soul and the treasure of knowledge. The college library is quite rich and sufficient as it consists of reference books, text books, encyclopedias, journals and e-journals and periodicals. Presently, the library is having treasure of about more than 55,000 valuable books of different subjects. There is a separate section of rare books and the books of competitive examination as well. But, the need is felt to extend the library building.</p> <p>The institution has a separate library building having certain facilities such as a separate reading room for male and female students. In the library, there is a qualified staff including librarian, assistant librarian, two clerks and four attendants to serve the needs of the students and the staff.</p>

In modern times, the working of library must go by way of new technology. In the library, there is partial automation system. Accordingly, the college installed ILMS-SOUL 2.0 software developed by INFLIBNET Ahmadabad, which is recommended by the affiliating K.B.C. N. M. University, Jalgaon. Presently, there are 05 computers, a net connection and Wi-Fi system availed by students and the staff. They use these facilities as much as and whenever they need.

File Description	Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

In the library, for reference, encyclopedia (Britanica, America) are kept in the reference section. Teachers and PG Students can access and refer these valuable books as and when needed.

In the library, there are old issues of research journal is in well binded forms and the same are properly maintained for the reference of teachers and students doing research.

There are copies of religious books, scriptures and such other valuable materials, which can be referred by research students and teachers.

Some manuscripts and reports related with the history of Maharashtra, Struggle for Indepence etc are well maintained in the library.

In the library, the record of important new items related with college activities is kept these news folders are well maintained and ready for reference of the staff, studens and the needy students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 3.18

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
2.36	3.06	3.09	3.01	4.40

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 1.34

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 24

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has a good infrastructure. Almost all the departments including library, Computer lab and office are provided computers and net connection. All the net connections are BSNL Board band having one MBPS speed. However some teachers have their own laptops and NET dongles which they use for different academic and research purpose. Department of English, Botany, IQAC meeting Hall, are specially provided LCD projectors so as the same can be used for different academic slide and PPT slide shows and even novels, plays and literary documentary. The department of Marathi, Hindi and Zoology do have Dish T.V. connections and LED TV sets. The college premises is nearly covered by CCTV cameras and their two control points-one is in the Botany Department and another is in the office with DVR (Digital Video Recorder) in the library about five computers are provided with NET connections, one computer with net connection is specially for female students. The facility of e-journals/OPAC is also available in the library. Multi-functional printers are provided to some of the department. The examination work is also online. For which IT infrastructure is provided. The teaching building is having power-back system and the office and library is provided inverter packs. The IQAC, examination departments and office are having scanners as well. Wi-Fi system is used by the different departments.

File Description	Document
Link for Additional Information	View Document

4.3.2 Student - Computer ratio

Response: 884:31

File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Response: <5 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document
Link to photographs	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 100

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
25.92	28.22	30.16	23.57	21.51

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

At the beginning of every academic year, the Institution. the IQAC department and Management (Local Managing Committee), arrange the meeting keeping in views the entire requirements related to various infrastructural, academic and physical Support facilities. All the requirements from the different departments are taken care of. Annual Maintenance Contracts (AMC's) are permitted by the institution. In the annual budget, these requirements are worked out by the principal. Maximum utilization of laboratory resources is ensured by the faculty coordinators, vice-principals and Heads of departments.

Library: Every year, the college constitutes a library committee consisting of the Principal as its Chairman, College Librarian as its Secretary, Vice Principals and Coordinators of Arts, Commerce and Science faculties, senior teachers representing various departments. In the beginning of the academic year, the meeting of the committee is conducted and in that meeting Librarian presents Annual Library Budget of various departments based on student ratio for each subject that is the demand of the books. Accordingly, the issue of demand of books and other issues discussed in the meeting are resolved and the

order of books placed with proper procedure. The librarian verifies the annual subscription of journals and does the further process. Books are issued as per the system laid down by the library committee. The library has maintained electricity consumption.

Sports Complex: As the college is affiliated to North Maharashtra University Jalgaon, is managed by the College Sports Committee that advises the Physical Director in planning and utilization of sports facilities throughout the year. This committee consists of the Principal, Vice-principals, Physical Director and other teachers. There are outdoor and indoor sports facilities for students. The Physical director of Sports Department works as per the university guidelines. Accordingly, in the college, regional, inter-collegiate, or zonal sports matches are conducted. The college has four hundred meter- eight lanes running track, kabbadi, volley ball, basket ball and cricket ground on the college campus.

Classrooms: The classrooms of the college are spread across the campus at different locations. Arts, Science & Commerce faculty classes are conducted in the morning session as per the timetable framed and finalized by IQAC. The ICT facilities are used in the Science laboratories, English Laboratory and Marathi - Hindi Departments. Classrooms are kept clean every day. The windows are quite large and day-light is sufficient in the classrooms. Electric fans, LED bulbs are used in the class-rooms. To maintain the standard of class-rooms, every member of the college is always conscious. The classrooms are well equipped with electric and electronic facility having wooden benches. AMC's are given to the expert agencies for maintainance.

Computers: There are 60 computers in college. All the computers are under the care of Annual Maintainance Cotract (AMC's). The ICT devices are updates by the experts in the field. In the college computer is opted as a special course at T.Y.B.Sc. level. The teaching staff of Computer Courses also help in maintaining the computers update. Whenever, there is a problem, the AMC's agency immediately solves it.

File Description	Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 54.8

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
939	841	1138	1113	1094

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document
Any additional information	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Any additional information	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Response: D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 3.21

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	16	15	175	85

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of the students benefitted by VET	View Document
Any additional information	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document
Any additional information	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.27

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	03	06	10	08

File Description	Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)	
Response: 18.87	
5.2.2.1 Number of outgoing students progressing to higher education	
Response: 80	
File Description	Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)				
Response: 80				
5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years				
2018-19	2017-18	2016-17	2015-16	2014-15
01	02	02	00	01
5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years				
2018-19	2017-18	2016-17	2015-16	2014-15
01	02	02	00	01
File Description	Document			
Upload supporting data for the same	View Document			
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document			

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national
--

/ international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Every academic year student council is formed as per the norms of the affiliating university, KBC North Maharashtra University, Jalgaon. Class representatives are selected from every class on merit basis. So is the case with ladies representatives, sports representatives, representatives of cultural activities and N.S.S. representative. After this selection an election is processed as per the schedule given by the University. All these representatives are the lawful voters and they do have the right to elect one University Representative. After the election process, the name of the elected University Representative is informed to the University. The Principal is the President of the Student Council. The other members include Physical Director, Student Development Officer, N.S.S. incharge, cultural activity incharge, the University representative student, all the merit wise class representatives and some other student members nominated by the Principal. The student council plays a vital role in the academic and administrative work of the college. Matters such as, the progress in teaching-learning process, students' grievances, ragging etc. are seriously worked out in the meetings of the Student Council. The annual cultural activities such as annual social gathering, various debating competitions and elocution competitions are decided by the student council. It also plays a vital role in enlisting and felicitating students who have received different curricular, extra-curricular and co-curricular honours and awards. A special meritorious students' felicitation program is arranged every academic year by the student council. It also helps in arranging expert lecturers of eminent academicians and stalwarts. This is how, the student council motivates the students for active participation in all college activities to develop their personality, to inculcate leadership qualities, to enhance social responsibility and the sense of team work among them.

There are various committees formed by the Principal of the College. For example--Debating and

Elocution Committee, Ankur (College Magazine) Committee, Sports Committee, Annual Social Gathering Committee, Yuvati Sabha and Yuvati Prabodhini (For Female Students), Literary Association, Commerce Association, Science Association, Students' Grievance and redressal committee, and Anti-ragging cell, N.S.S. Committee, Discipline Committee etc. Students having interest in different activities and committees are selected as members of the specific committee. The students are inter-woven just as garland flowers to decorate the beautiful task of the college. Of course, the students are guided by the concerning committee chairman. Students representative present their thoughts and ideas about the functions and various activities on the college campus. In a way, they participate in decision making policy of the college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 5.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
07	05	05	05	04

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Yes, the Alumni Association in our college is active after the second cycle of accreditation. It has

started gradually functioning and contributing to the quality enhancement and infrastructural help to the college. The best example of it is the construction of stage in the college premises. One of our alumni Prof. Mrs. Saralu Nyati donated an amount of Rs. 200000/- for stage construction, the remaining amount was made available by the college and the stage is ready the last year. Recently on 16th April 2018, we have got registered our Alumni Association and the progress is quite good. Every academic year there are about two meetings that are conducted in the presence of the Principal and the Alumni members. The Alumni association also helps our regular students in matters such as sports and cultural activities and even helps in arranging lectures of academic experts. They also help our NSS team in arranging the special winter camp and some other National or Social functions arranged in the college. In this academic year, Alumni Association has collected contribution more than One Lac which is quite a good fund and financial support for the construction or repair of the infrastructure which will be used by the next generation of student. In future, it seems that, the Alumni may be hopeful in a position to raise maximum funds for the welfare of the next generation of student.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: 1 Lakh - 3 Lakhs

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 7

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	04	02	00	00

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document
Report of the event	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The vision and mission of our institution is crystal clear from the very beginning of the college. The mother institution PTC Education Society Ltd. Pachora funded and established the senior college in the year 1970 with the sublime aim of providing quality higher education to the wards of farming communality, villagers and the youth in Pachora town. Apart from this, in course of time, matters such as civic sense, national integration and allround development of the youth to shoulder the responsibility of the 21st century nation are also taken care of. In 1970, the institution started with the Arts and Commerce faculty and immediately in 1971 the institution obtained the permission for the science faculty, which was earnestly required by the rural people. Presently there are 7 specialization in Arts faculty and 4 specialization in science faculty. The management and the Principal regularly take a survey of the progression and accordingly focus on, proper working of the teaching-learning process towards the vision and mission of the institution.

As the academic year begins, various committees are formed to make a proper yearly planning and to work out the same. Along with academic development and enhancement, equal importance is given to sports and cultural activities of the students. For working out the proper function of co-curricular and extra-curricular activities different committees are formed and throughout the academic year these committees look-after the total development of the students. The sports department, the NSS department and the students development Department have turned to be a great asset. The examination committee on the college level, is very much careful about the smooth working of the internal and university examinations.

Separate committees such as Yuwati Sabha and Yuvati Prabodhani are formed to look after the interests and development of female students. These committees arrange different expert lectures for the female students, to uplift them and to make them independent. There is a separate Anti Sexual Harassment committee, Student Counseling Committee, Student Redressal Cell, Anti-Ragging Committe. There are very rare cases reported and they are amicably solved without keeping any record as such. This is how, the governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

The college is founded by the mother institution PTC Education Society Ltd Pachora and the college administration and management is seriously worked out by the local managing committee of the college. The local managing committee consist of four/five members of the management, the Principal, the Vice Principal, the NAAC Co-ordinator, teachers representatives, representatives of the non-teaching staff and couple of students representatives. The LMC itself is a best example of decentralization and participative management. Every academic year the LMC meets are arranged three/four times. In the opening meeting the financial and academic matters are discussed amicably, the annual financial budget is decided and the rights of disbursement and execution are given to the Principal as he is the secretary of the management later the Principal calls opening meeting of the staff and the policy of teaching-learning and administrative work is discussed at length. Various committees are formed to look after different academic and co-academic matters. The HOD,s of different departments seriously look after the smooth working of the department and the teaching process. The student members of the student council also help in working out the curricular, co- curricular, sports and cultural activates of the college. This is how every member of the college, shares the responsibility and accountability nothing is kept secret so far. Because of decentralization and participative method, everything is worked out amicably.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Academic Enhancement:

The institute has a strategic plan to start some PG courses after getting the due permission of the affiliating university. The institute is also planning to sign some more MOUs with industries and some research institutes so as to enhance the awareness of the faculty and the students. Generally the faculty members attend refresher courses, orientation courses, seminars, conferences, short term courses and also engage themselves in research work. The college permits them from time to time as per the academic need and convenience. About 09 faculty members have completed their Ph.D but the institute is planning to have more Ph.Ds and some more faculty members doing major and minor research projects. Accordingly the institute is ready to provide facilities such as duty leave, T.A./D.A. and some advance amount against the probable expenditure towards theses activities.

Infrastructure

The present infrastructure needs some more enhancement and changes. Accordingly, the institution is planning to construct a Seminar Hall, Auditorium, three/four classrooms and enrichment of the library/laboratories. The institution is planning to provide more ICT, internet and Wi-Fi facilities to different departments so as to equip and enhance the ICT oriented teaching. As per the suggestions of

Green Audit Report, the institution is trying to maintain the greenery of the campus and cleanliness of the college premises. More tree plantation is needed on the college premises. Every years, efforts are being made to grow more trees. Apart from that, the institution is planning to set up its own Solar Energy Plant to become self-reliant in consuming electricity. In fututre, electric consumption will decrease because of it.

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

For the smooth working from the management, administration to the last man we believe in participative working.

- 1. The Local Managing Committee (LMC)** which is recently identified as College Development Council (CDC) is the top body of the college management which is inclusive of some members of the management the Principal, faculty representatives, Non-teaching representatives and a couple of student representatives. The fact is that our local management committee which is the top management provides effective and amicable leadership to enhance academic and administrative work Actually the college work, both Academic and administrative is under the supervision of the Principal, the heads of the departments and the staff. But the effective role of the management makes it very simple and everyone works hard to ensure the sustainability, fostering of values, spiritual growth, value education through activities of NSS and the academic enhancement.
- 2. The recruitment and promotional policies** - The college strictly follows all the basic recruitment and promotional policies of the affiliating university, the state government and the UGC. For the last 5/6 years, the state government has banned new recruitments of both teaching and non-teaching. After the superannuation of some staff members the management and the institution recruits staff on temporary basis and clock hour basis (CHB). It is earnestly needed and felt that the State Government must permit colleges for new recruitments. All the teaching and non-teaching employees have to follow the service rules as per the guidelines of the university, the State Government and the UGC.
- 3. Grievance Reddressal :** We have established Grievance Reddressal Committee on the college level and the Principal is the chairman of that committee. The committee members include a couple of members from the teaching faculty and non-teaching faculty and a couple of student representatives Generally grievances are solved on the ground level with the mutual consent of both the parties, may be from teaching staff, non-teaching staff or from students. Paper complaints,

written complaints are not so far registered by the grievance redressal committee. It may be done to the harmony between the staff and the students.

4. Apart from the above mentioned Committees, every academic year the college forms different committees for the smooth functioning of the academic and administrative work. The other important committees include examination committee, student welfare committee, student council, Yuvati Prabodhini, NSS, sports, admission, library committee etc. All these committees call their separate meetings and play their crucial role in the functioning of the college, The Principal arranges $\frac{3}{4}$ meetings of each committee throughout the academic years. This is how, by deploying participating and decentralization of management and administration the functioning of the college is quite smooth and very much helpful for providing quality education to the rural youth.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Response: D. Any 2 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Every academic year various committees and cells are formed for the smooth working of the curricular, extra-curricular and co-curricular activities in the college. The local managing committee (LMC) is the highest of the committees and it keeps a case watch on all the activities in the college, Apart from the LMC, there are some other important committees such as IQAC, Exam committee, Admission committee, Sexual Harassment Committee, NSS, Sports and Student Welfare Committee. The Principal, The Vice-Principal are the chairman of most of the committees and they closely keep a watch on the decisions taken by the committees, execution of it and the output.

The IQAC has become one of the key committees in the college. Every academic year there are minimum two meetings of the IQAC and many new issues are discussed related with academic enhancement and enhancement in the career of the teachers. One such case study example is of – the assessment of Assist. Professors and assessing their API cases. In the first meeting of the IQAC in 2016-17 it was decided that the API cases of Prof. S. B. Tadavi, Prof. K. S. Ingale, Prof. Y. B. Puri, Prof. D. V. Wankhede should be assessed and forwarded to the university. Throughout the academic year 2016-17 the work was in good progress the assessed files were sent to the university and every case was successfully solved presently, the above four teachers are placed in a higher scale and that is the success of the IQAC.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The College is very much careful about the welfare of both the teaching and non-teaching staff-right from the beginning, presently the following welfare schemes are well in function for both the teaching and non-teaching staff.

1. We have established a credit society of the college employees which is daily registered loan facility of about 1,50,000/- is being made available on the demand of the employee. All the employees are the members of the credit society.
2. Karmachari Kalyan Nidhi is another welfare scheme available both for the teaching and non-teaching staff. After the death of the members employee, there is a provision of casualty help is also available. After the retirement of the members a specified amount is returned to that members.
3. The institute has provided group insurance scheme for all the employees. After the death or major casualty the GIS members are entitled to get a sumptuous amount which is permissible in the norms of GIS.
4. The institute also arranges blood group camps and health checkup camps for the staff members. A staff members and his family is entitled to get benefited by medical claims as per the government rules, in case of some major disease.
5. Maternity leave and paternity leave is also given to the needy claimants.
6. The teaching staff is frequently boosted for major and minor research schemes and for Ph.D work. It is notable that after the award of Ph.D degree the institute gives an appreciation certificate and cash prize of Rs. 5,000/-
7. Non teaching staff members are boosted to attend different trainings related with their work and they are permitted duty leave, T.A./D.A. and advances, if required.
8. The institute has established Staff Academy Cell to appreciate and acknowledge the major achievements of the staff members both for teaching and non-teaching staff. Every academic year in the month of December/January a function is arranged, some renowned guest is invited and the

prizes are distributed to the staff.

9. The attendants and peons are given dress facility and washing allowance every academic year.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 39.79

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
06	15	10	09	12

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 5.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	6	7	3	6

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 12.75

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
05	03	04	02	02

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The institution honestly and regularly follows performance appraisal system both for the teaching and non-teaching staff. The institution every year asks the teaching & non-teaching staff to fill up their self appraisal and confidential report and the same is checked by either the head of the departments or administrative hands and lastly by the Principal. All the norms are strictly followed while assessing the details either in the C. R. or the self appraisal. The policy of the UGC, the state Govt. and the affiliating University is found while checking forms. Factors reports ad self-appraisal forms. Factors like teaching-learning evaluation, specific tasks of the faculty major contribution in syllabus framing, attendance of seminars conferences, workshops, recognitions and awards, orientation refresher and short term courses, higher qualification such as M.Phil and Ph.D and co-curricular and extracurricular awards or recognitions are counted while assessing the self appraisal of teaching faculty and non-teaching faculty.

Teaching faculty career advancement system is worked out as per the norms of the UGC state Govt.

and the university. API of the concerned teacher for promotion are checked by the committee and if the concerned teachers has achieved the minimum requisite points/marks, his/her API file is forwarded to the University for further action. After the consent of the University the Joint Director of higher Education endorses the same and the said faculty member is promoted.

The appraisal and C.R. of the non-teaching staff is filled up and scrutinized by the Registrar of the office and then the Principal consents for the same. The promotions of the non-teaching staff are decided on the appraisal and performance.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institution regularly conducts Internal and external financial audits. The accounts of the college are maintained by the concerned clerks and they keep the accounts of the fee receipts and payments with vouchers and necessary supporting documents. The registrar and the office superintendent keep a regular watch on the financial matters. Every academic year the internal auditor Mr. Jogalekar works out the annual audit who is a chartered account. The Joint Director Office also audits the same and endorses. The requirement of the audit such as balance sheets, statements of income and expenditure are maintained for the audit. The daily ledger and annual ledger of accounts are also maintained. The audit discussed and the queries are complied, in the LMC. Partially the accounts works such as student admission fees, library account etc. are computerized. Every academic year and financial year the Principal the administrative staff carefully carry out the accounts as per the accounting standards of the C.A. which is acceptable all over the country. The audit reports received by the C.A. firm are authentic and the same are submitted to the Joint Director Office, Jalgaon and North Maharashtra University, Jalgaon as and when required.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 2

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	2.0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institution is a recognized institution under 12(B) and 2(f) of the UGC Act. The major sources of funding are UGC grants for various purposes, grants received from the affiliating university for different purposes and non-salary grants. The fees collected from the students as per the university norms is another important source of raising funds. All these funds received are utilized properly by the institution as per the UGC norms, State government norms and the norms of the affiliating university. At the beginning of every academic year the probable expenditure items are discussed in the LMC meeting and annual budget is sanctioned. All the rights of disbursement are given to the Principal as he is the statutory secretary of the LMC. Then all the requirements from different departments faculties, Library, Sports, N.S.S., student welfare and the office are called and specific amount is disbursed to that particular department on need based priority. The departments and faculty members are asked to apply for advances and they have to maintain the accounts and submit the same after the expenditure to the accountant of the college office in the stipulated format.

Requirements related with repairing of infrastructure and new requirements are also accounted in the meetings of LMC and some special fund is sanctioned for that. The management also provides a good financial help for repairing the infrastructure or new construction. Purchase of instruments of different science departments is also worked out by using the same process. Utmost care is taken while disbursing the funds so as it should be fruitful and helpful for quality teaching-learning and overall development of the students and the institution. UGC grants are utilized as per the norms and the heads for which it is sanctioned and the accounts are submitted to the UGC office from time to time. If funds are found short, the management helps the institution by giving required amount from their funds. This is how the institution plans the strategies for the mobilization of funds and the optimal use of resources.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

After the first cycle of accreditation in 2004, the institution has established IQAC. From that academic year till the date; IQAC is constantly functioning positively in the quality assurance and enhancement of the institution. The institution has successfully faced the second cycle in January 2012 and got 'B' grade with 2.80 CGPA. Presently, a separate well furnished IQAC office is established with computer, internet and ICT devices. An adequate conference hall is also established bearing the capacity of about 40 seats. Presently we are ready to face the third cycle of accreditation and the IQAC is trying its best for the ICT based assessment and accreditation. For the last 6-7 years the IQAC is constantly monitoring the following activities on the campus.

1. The IQAC is positively distributed 7 criterions and provided all the necessary help to the concerned committee of each criterion.
2. For the last 7 years IQAC is positively assisting the LMC/CDC for administrative and academic planning.
3. The work of teaching and learning is positively monitored by the IQAC and consistent efforts are made

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The institutional strategies in relation to teaching - learning process, methodologies, evaluation and outcome are essentially student centric. The institutional hand – the Principal and the IQAC are very much careful about the teaching both by using traditional methods of classroom teaching and ICT methods such

as computer and internet sources, LCD projectors and PPT slide shows. After a certain period of say one month interim unit tests and tutorials are conducted and it is followed by mid-term tests as per the University norms. The quality of teaching is monitored by the IQAC, feedback system and academic progress of the students. All the departments, departments heads and faculty members plan for the teaching of the syllabus as per the university norms. This advance planning is quite helpful both for the students and teachers. After the monthly unit tests weak students are helped by remedial courses and such other personal measures such as counseling and student-teacher discussions – seminars, group discussions and general sessions, tutorial and practical sessions are also seriously arranged and worked out.

By the end of the semester the University examinations are conducted on the college campus. The examination committee on the college level and the IQAC look after these sessions. Two senior supervisors from the nearby colleges are appointed by the University and one internal senior supervisor is appointed to help them. The examinations work in to be seriously worked out. The process of evaluation is carried out by the university and faculty members from the institution are appointed as examiners to assess the papers. Generally, within 40 days the final results are declared, The IQAC reviews the results and suggests the faculty for proper reassurances to be used and steps to be taken for better performance in the next semester examination. This is how the IQAC and the internal examination committee regourously and seriously monitors, the teaching, learning, evaluation and outcome.

File Description	Document
Link for Additional Information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 2.4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
03	02	03	02	02

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
Any additional information	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual

Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

- 2. Academic Administrative Audit (AAA) and initiation of follow up action**
- 3. Participation in NIRF**
- 4. ISO Certification**
- 5. NBA or any other quality audit**

Response: B. Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

Response:

The Following incremental developments are preferably worked out after the second cycle of accreditation in January 2012.

On the Infrastructural level.

1. Four rooms are constructed with the help of UGC Grant and funds from the mother institution in 2012.13 worth rupees more than 20 lakhs.
2. Construction of wall compound worth rupees 9,45,000/- from the college funds.
3. Major repairing of toilet blocks worth rupees 2,85,000/-
4. Separate toilet block, ramp and wheel chairs (2) for divyang (Physically disable students)
5. Arrangement of vending machine and sanitary napkin system in the ladies room.
6. Wall fencing of thorny wire worth Rs. 1,50,000/-
7. Construction of approach inside road recently more than 3.5 lakhs.
8. Rain water harvesting unit in college premises.
9. Vending machine in the Ladies room.
10. Separate toilet blocks and ramp for Divyangan (Physically Disabled)
11. Solar energy project started on 20th July 2019.

On teaching learning and academic enhancement level.

1. Most of the departments are provided the facility of internet and computers.
2. The library is partially computerized and many IT facilities are made available
3. Two Faculty completed Ph.D. and two faculty members completed M.Phil Degree.
4. Three minor research projects are completed after the second cycle.

- 5.C.C.T.V. cameras are installed in the premises.
- 6.Competitive exam guidance. Extra-lectures supporting activities to the academic work are continuously worked out.
- 7.Efforts are being made to give optimum academic and financial facilities to the needy students.
- 8.Bridge courses, remedial teaching, job-oriented courses such as tailoring, fashion designing, cooking, beauty parlor, garden maintenance etc. are conducted during this period.
- 9.The Sports and NSS has considerably helped for new developments.
- 10.The faculty is encouraged to attend orientation, Refreshed courses, S.T.C. seminars and conferences, workshops etc.
- 11.A couple of training programs cum workshops are arranged during this period both for the teaching and non teaching staff.
- 12.Four syllabus framing workshops, one national conference and state level conference of Marathi and one NAAC accreditation guidance workshop was also arranged.
- 13.During this period some of faculty members are retired but because of government policy new recruitments are not made but the work are successfully carried out by appointing C.H.B. staff.
- 14.Projects such as tree plantation water harvesting and dripping, vermi compost and vermiwash, Fodder Azolla projects, are worked out and they are in continuation.
15. Green audit is being done by the green audit committee "**Action For Community Empowerment**" (ACE) Pachora.
- 16.The college has got 'ISO Green Audit Certification' (14001:2015)
- 17.The college has also got ISO Certification. (9001:2015)
18. Use of ICT in teaching learning process

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 11

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
02	03	02	02	02

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

1. **Safety and security :** The institution is situated in rural area and the students are born and brought in socially cultured families because of which in the college there are less problems as compared to urban colleges. Taking into account security measures the following things are to be mentioned and noted.

- The college premises is quite compact and well fenced.
- There is round the clock security at the main gate of the college.
- Separate discipline committee, Anti sexual harassment committee, Yuvati Prabodhini, Yuvati Sabha, Swayam Siddha are the different committees which are very much careful about the safety of the female students. The female faculty and staff look after the well being of female students.
- There are separate ladies Room with attached toilet block at the ground floor and first floor. The female students avail of all the facilities in the room. For example-- Vending machine, dressing mirror, benches and toilet blocks.

- The NSS female volunteers are also given full security and safety during the academic year. The female faculty member is appointed as a ladies programme officer, who carefully looks after their well being throughout the year and especially during the special winter camp at the village level.
- Generally, there are no major cases of gender sensitivity in relation to safety and security but if some minor problem is created the Principal, the vice Principal, the IQAC co-ordinator and some faculty members sit together and the problems are worked out amicably.
- There is separate reading room facility for female students in the library.
- The total college premises is under the surveillance of CCTV cameras. The CCTV photos back up of about a month is available.
- During the academic year separate programmes and lectures are arranged for the security and safety of female students.
- On occasions such as annual social gathering, examinations and admissions police protection is also called upon.

2 Counseling – There is a separate counseling centre in our institution which is run by the Psychology Department. Upto 2016-17 our Psychology Head Dr. N. D. Mumdadada looked after the counseling centre as the head and amicably helped the female students in sorting out their problems. Female teachers in our institution are very much careful. The details of all such cases are kept confidential so as there should be no harm to the female students

3. Common Room – The college has separate common rooms for the teaching faculty. In the room, there are facilities such as-- CCTV camera, RO Water System, Electric fans, LED bulbs, good furniture, steel cupboards available. The room is attached with a separate toilet block. In the common room, every day the news papers are provided for the staff. Teaching staff use computer, internet facility and xeroxing and scanning facility whenever they need. A special notice board is there in the room to display the notices, circulars, letters and other informations.

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 54783

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 19.26

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 1056

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 5483

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Waste in the institution is of different types as expected above. The solid waste consists of waste papers, wooden material, plastic material and teen material upto certain extent. The liquid waste is waste water, Chemistry waste and Botany waste. The E-waste consists of waste computer material and things related. This waste is disposed off by using different methods.

1. **Solid waste management** : This type of waste consists of papers, wooden material and iron material. The waste papers are disposed off separately and the care is taken that the campus should not be harmed. Some other papers are sold out as garbage. The wooden waste is reused and if not possible it is also sold out in the garbage market. The same is the case with waste iron material. The plastic and glass material waste from the labs is taken care of the municipality. Solid waste is collected at the end of academic year and sold out to the waste collecting agency. The Practise is continued every academic year.

2. **Liquid waste management** : The liquid waste is especially from the different labs and toilet

blocks is used in the garden. There is drainage system for liquid waste in the college premises. The laboratory waste is damped in separate ditches so as it should not pollute the campus. Other waste water is used for the trees in the garden, The sort of system is continue through out the year.

3. **E-waste management** : The IT machinery is taken care of by the agency which is working for the institution on AMC basis. The same agency replaces or repairs damaged parts of IT machines and if some part is completely damaged, it is handed over to that agency at no cost.

File Description	Document
Link for Additional Information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The institution has got three separate buildings:-- the main building, office building and the library building. Provision of rain water harvesting is managed in the main building. All the rain water and waste water is channalized in a big ditch in the botanical garden. Slowly, the water percolates and does not create any harm to the plants in the garden. The same harvesting is very much help for the constructed WELL in the same garden. Due to rain water harvesting , there is no scarcity of water for the dripping system in college premises. The usable water from the toilets and labs is channeled to the nearby trees.

1. Rain water harvesting is the prior need to the present time. Government and Non – Government organizations are struggling to create awareness regarding the importance of rain water harvesting. It is a vast issue on National and International level.
2. Pachora Taluka Education Society's S.S.M.M. Arts, Science and Commerce College(HEI) Pachora is also involved in such a great task. The HEI has 13 acres of land and on the campus there are separate buildings to cater different services. VIZ – main academic building, administrative building (office) & Library building.
3. Provision of rain water harvesting is managed in the main academic building. The rain water of the building is soaked in the unit of rain harvesting.
4. All the rain water and waste water is channeled in big basin in the botanical garden.
5. Slowly it percolates and much helpful for the well in the same botanical garden.
6. The usable water from the toilets and the labs is channeled to the nearby trees.
7. Due to rain harvesting unit in the botanical garden there is no scarcity of water even in summer season.
8. The dripping system remained intact even in the summer season.
9. The greenery is prevailed in the premises of the college.
10. The green audit committee assessed the rain harvesting unit and the college got ISO Certification 14001:2015 in Green Audit process.
11. Consequently in future HEI decides to have more units of rain harvesting in college premises so that the campus will remain green and naturally the person living around it will also be of or green minded and it is a sign of good social health.
12. The aim of the institution is– "From rain water harvesting to good social health."

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

1. Students, staff using :

a. Bicycles : The students and the staff is encouraged to use bicycles on '**No Vehicle Day**'. Especially the girl students from nearby areas come to college by bicycles and there is a separate cycle stand shed for it in the premises.

b. Public transport : Majority of our students are from the nearby villages and most of them come to the college by state transport buses. The state transport Pachora Depott office is requested to make such arrangements. There is a '**Request Bus Stop**' near the college. The students getting buses can approach the main building on foot within just a couple of minutes.

C. Pedestrian Friendly roads

In the college premises there is a well cemented approach road from the main gate to the main academic building. In the same manner, the pedestrian road is also created to both sides to avoid the crowdings and problems occur due to it. There is also a footway to go to administrative building without disturbing the classes.

- **Plastic free campus :** The use of polythin bags is totally banned in the college campus. Yet, if such wastage is formed the 'Class IV' staff and N.S.S. volunteers collect the same and clean the campus. The NSS volunteers arrange such program to make the campus plastic free. The sort awareness is created among the students and they also try to maintain plastic free campus. Generally, all the college students are informed to collect useless pens, refills and plastic material laying on the ground.
- **Paperless office :** From the last five years the IT machinery is very much helpful fot keeping the campus and office paperless. The admission work, filling up of examination forms is an line. The facility of e-mail has turned to be very much helped for keeping the campus and office paperless.
- **Green landscaping with trees and plants.** There is much scope for keeping the campus green. We have planted and saved many trees around the campus. Different types of trees, bushes and shrubs are properly maintained in the botanical garden and around the premises. Most of the trees are tagged with their common names and botanical names as well. Dripping water system is in function

for most of the trees planted around the campus.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.19

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.55	0.55	0.5	0.5	0.5

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 15

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
04	04	04	00	03

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes	
File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website	
Response: Yes	
File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations	
Response: Yes	
File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics	
Response: No	
File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
Response: No	

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 14

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
03	05	01	03	02

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The institution positively organizes National Festivals and Birth/Death anniversaries of the great Indian personalities. Every year National Festivals such as Independence Day on 15th of August and Republic Day on 26th January are celebrated with full zeal and zest. The NSS unit and the sports departments take the leading part and play an important role in working out the celebration. After the flag hoisting various national programmes such as tree plantation Swachh Bharat Abhiyan, Beti Bachao Abhiyan, Public and community awareness by arranging rallies and road shows. The NSS volunteers are leading all these activities. Other students and the faculty co-operate them whole heartedly to make the celebration memorable. As our institution is situated in Maharashtra, we also celebrate first of May as 'Maharashtra din' with full zeal and zest.

Other noteworthy Birth/Death anniversaries such as Gandhi Jayanti, Ambedkar Jayanti, Nehru Jayanti and all the other such festivals are celebrated by honoring the photographs of the said National

personalities. We also celebrate the muslim and Christian festivals to create and enhance the awareness of secularity and integrity amongst the students. Gandhi Saptah is also celebrated by the NSS department for including Gandhian values such as truth, Non-violence, Self reliance amongst the students. We also encourage our students to participate in National Days such as “National Yoga Day, Sports Day, NSS Day, Women’s Day, Teachers Day, and AIDS Awareness Day etc. Every year expert lectures are arranged in the memory of our founders and civilians from the town are invited for the function. In the same way we contribute to social and cultural activities in the college premises by arranging different programmes and lectures on different National and international themes.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The institution is very keen about transparency in financial, academic, administrative and auxiliary functions. The management of the mother institution, the local management committee, the principal and administrative staff and the faculty members are heading all these responsibilities. As far as, the financial set-up is concerned, the rights of disbursement are given to the Principal by the local managing committee and later different committees are formed in work out that particular task. By the end of financial year every minute account is submitted to the receipt and payment details with ledgers are submitted to the auditor and got audited. There is external and internal audit system so as to, keep up transparency.

Academic task of teaching and learning and evaluation is also worked out very seriously and transparently. The Principal makes the faculty aware about the academic program in the very first meeting of the academic year. Keeping in view academic calendar later, the syllabus, is shouldered to different concerned faculty member and it is monitored by the head of the departments. The smooth giving of teaching – learning process is observed by a committee and the Principal. Mid-term tests and tutorials are also conducted and the students are immediately informed about their progress. The tests and tutorials are given to the students. To find out what they had mistaken. After every semester, the semester examination are conducted by the university, and the results are declared with in the limit. The students are given full-freedom for re-checking, re-evaluation and photo-copy of the answer-sheet, whatever, they require, on demand. The same method is followed for the next semester, teaching, learning and evaluation. The university also arranges academic audit of the affiliated colleges, after three years and the college has to submit and show all the required documents.

The college administration is controlled by the L.M.C., the Principal all the other committees. Later the college administration is divided into different departments, such as, admission and eligibitiliy, accounts, examination, scholarship, university work financial disbursements and so-on. Each departments seriously work out the responsibility shouldered to them. The accounts are maintained by the office and every academic year or financial year, it is audited by the concerned auditor. There is external audit as well, which is worked out every academic year and the audited statements are submitted to the Joint-Director-Higher Education and the afflicting university, as and when demanded. The state government and the affiliating university also arrange for academic audit after a couple of years. This is how there is complete transpercy in administrative, academic, financial and auxiliary matters.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice – I Teaching – Learning and measures :

The objectives: The institute assesses the learning needs of students at the entry level. It is to find out the differences of learning amongst the students, Most of the students are from rural background and so the sort of assessment is a must. After finding or segregating the students in different categories, the weak and needy students are asked to join the bridge courses and Remedial courses. So as to improve and develop the learning contour it helps to plan the actual teaching strategies and plan of action.

The context : Students are assessed at the entry level, their language problems are sorted out, specifically those from the rural background and then by using the means of Bridge and Remedial courses. They are brought to the level of the bright students.

The practice : At the initial level the students are assessed and categorized, the teachers discuss the different problems and share with them. Later the weak students are enlisted and asked to attend Bridge courses or Remedial courses. Weekly tests are conducted, feedback is reviewed regularly and these rural students are brought to the level of the advanced learners and urban students. The fact is that most of these students. The fact is that most of these students amicably and zealously participate in the Bridge and Remedial Courses and the different weekly or fort righty tests arranged by the teachers.

Evidence of success : The results of annual examination show a good increase in the pass percentage from first year to final year B.A./B.Sc./B.Com students. Their behavior is also considerably changed as compared to the entry level.

Problems encountered and resources required : Location disadvantage and time is a major constraint as Bridge classes are to be conducted for the weak and slow learners along with the regular teaching. If regular staff is found inadequate for the purpose, resource persons and experts from outside are requested to guide these classes.

Best Practice – II Financial help to the needy rural students.

Objectives of the practice : Most of the students are from rural area and some of them do face financial problems severely, such students are to be worked out at the time of admission or during the academic teaching – learning process. Such students are listed and financial help is provided to them. Students adoption scheme is also in practice. The college also offers merit scholarship to the students (other than GOI)

Context : At the time of the admission, the teachers in the admission committee find out such students, they are personally called up on and on teacher discuss the financial issues of about 10 students and finally the severely needy are listed.

The Practice : At the entry level such financially weak students are short listed and a meeting is called

they are asked to apply for financial help. The applications are sorted out and a final list is prepared by the committee (SAF) and they are provided financial help or college merit scholarship.

Evidence of success : Students belonging to rural background definitely suffer from financial problems but they are either shy or they don't want to expose themselves. But after the financial help they continue their education and after getting the basic degree they feel really indebted to the institute and the concerned teachers.

Problems encountered and Resources required : Basically the rural students are very shy and they don't want to open themselves as financially weak and so extra efforts are to be taken to find out such students and to persuade them to apply for SAF or college merit scholarship. If the list is heavy then only financial problems are posed for the instituted.

File Description	Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Shri Seth Muralidharji Mansingka Arts Science and Commerce College, Pachora Dist- Jalgaon (Maharashtra) is recognized for always meritorious students in the area. The institution is always striving for excellence and continual improvisation to cope up with core values decided by C.D.C., I.Q.A.C. and Management. Institution is always carving to put a special emphasis by providing the quality education embedding core-values.

As the Institution is advancing towards 21st Century, the focal points are in considered as follow--

1. Blending with technology, the institution has been maintaining its distinctiveness in teaching and learning alongwith inclination towards the research aptitude. College has continuously been upgrading in such manner by installing of 6 LCD Projectors, 62 Computers, including two latest configured laptops across the departments. Apart from this, the maintenance availability is provided by the institution in the form of Annual Maintenance Contract System (AMCS), in which the system manage to rectify any technical error and upgradation work throughout the academic year.
2. Basically, the AMCS is continuously watching on electricity problems, internet & networking facilities including routers, modems. Above all, the college has 10 Wi-Fi access points, having capacity 100 MBPS. By this facility, students, teachers and reserachers are getting the benefits by the accession through these facility. To make effective teaching and learning process, the institution recurringly introduce new methodologies such as ---by arranging seminars, conferences, elocution competition, group discussion and personality development & counseling programmes throughout the academic year.
3. Thirdly, as per the syllabus prescribed by the affiliating university, the institution in every upgrade

science laboratories in every academic year, inclusively chemicals, apparatus, equipments and infrastructure are set up accordingly. For this, Botany department has developed vermy-compost plant and AZOLA plant. Various medicinal plants are preserved in the botanical garden. The department tries to maintain eco-friendly atmosphere in campus and among the students as well.

4. Another aspect is that, recently the institution has got **ISO Green Audit 14001:2015**, the same way ISO certification in Management **9001:2015**
5. Keeping in view to promote research activities, modern infrastructural initiatives are always taken by the institution to achieve and acquaint the quality learning experience that are resembling with the vision and mission of the institution. In this regards, 10 faculty members are having Ph.D and another 9 faculties are bearing M.Phil degree. Above of all it, some faculties are persistently contributing in writing text books and research papers by attending national and international conferences, workshops.
6. Further more, the institution has continuously enduring been to inculcate life skills by introducing various certificate courses aside by conventional courses, through such certificate courses required employability and core values of the vision and mission are automatically strengthened.
7. All these efforts are enabling to institution in relation to become a lighthouse to show the path for having such supportive, qualitative-teaching-learning experience for the students.

File Description	Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

Over all atmosphere of Shri Seth Muralidharji Mansingka Arts, Science and Commerce college is education friendly with clean green campus enriched with well equipped infrastructural facilities suitable for curricular, co-curricular and extra curricular activities. The college is in a vital force right from the early morning as the sport students and civilians crowd on the playground and similar activities with a fine morning walk on the track.

The teaching sessions of Arts and Commerce begin by 7:30 A.M. and the lectures are continued upto 1:15 P.M. The regular classroom teaching of science faculty starts by 8:15 A.M. to 3:15 P.M. The teaching and learning activities are monitored by Heads of the departments, Vice-Principals and the Principal as well.

For this functioning, the C.D.C. Meeting is quite fruitful which is conducted in every month during the academic year.

To inculcate various human values such as national integrity, socio-political awareness and eco-cultural ethics, institution is always ready to conduct the programs. And actually, such arrangements are made available to create such awareness amongst students and society as well.

As the teaching learning process is itself reciprocal, students and teachers are deliberately or indeliberately make available the library facilities to explore the new facets of contemporary syllabus. In this way, the educational atmosphere is altogetherly student centric.

Further more, the N.S.S. and Sports Departments students make the atmosphere is quite alive by playing and capturing medals.

Female students are always promoted in such a way, that they will realise their responsibilities, by which the nation will get something achievable. All in all, institution enforce and focus on over all development so that they become highly educated civilians of tomorrow.

Concluding Remarks :

Accounting the needs of Higher education in Pachora town and nearby villages the P.T.C. Education society started Arts and Commerce College in 1970 and Science stream is in 1971. It was a welcome movement by the visionaries in pachora town. Later, Shri. Seth Muralidharji Mansingka donated an amount for building of the college. Presently, the college is identified as S. S.M.M. Arts, Science and Commerce College Pachora and well flooded with more than 1800 students. The College is permanently affiliated to KBC North Maharashtra University, Jalgaon and also approved under section (2F) and (12B) of the UGC act 1956. The atmosphere in the college is quite clean, green enriched and equipped with infrastructural educational co-curricular, extra-curricular activities. The college offers co-education in the faculties of humanities, science and commerce at graduate level and post-graduate level particularly in History and English. The institution constantly takes efforts to impart and sustain quality education to achieve academic excellence. The admission process is online

& transparent. Practices such as helping the poor students by way of PBF, Student Adoption, Earn and Learn Scheme and Mentoring the students has strengthened student-teacher relationship. The institute has been promoting research culture among the faculty and students as well. The institute takes all the necessary initiatives for holistic development of the students and the faculty as well.

The vision and mission of the college focus on the development and upliftment of the weaker, marginalized rural masses and youth from the Pachora town. The college has been taking utmost care for gender sensitization among the students by way of various initiatives. Use of renewable energy sources supported with LED and Green awareness on campus has minimized the requirements and created a healthy atmosphere. Scheme such as Earn and Learn and N.S.S., Lecture series, boosting the clever and poor students, internet facility in the department, student centric activities and good support for sport students are some distinctive activities of the college. The Institute maintains transparency in financial, academic, administrative and its auxiliary functions. Thus, college presents academic and social ambiance to strengthen the physical and mental overall development of the youth.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.2	<p>Number of certificate/diploma program introduced during the last five years</p> <p>1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>08</td> <td>03</td> <td>06</td> <td>02</td> <td>03</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>01</td> </tr> </tbody> </table> <p>Remark : The HEI was requested to provide authenticated documents for approval of certificate/diploma/ add on programs giving details. This would include sanction of the university, Prescribed norms for PG diploma, syllabus and sample filled in certificates for each program. Also the HEI was requested to provide the duration of each course. No documents are provided. In 1.2.3 only attendance of Basic English course for 03 years is provided. There is no attendance for Basics of Remote Sensing Geographical Information System & Global Navigation Satellite System Programs.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	08	03	06	02	03	2018-19	2017-18	2016-17	2015-16	2014-15	00	00	00	00	01
2018-19	2017-18	2016-17	2015-16	2014-15																	
08	03	06	02	03																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
00	00	00	00	01																	
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>03</td> <td>03</td> <td>01</td> <td>04</td> <td>04</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : The HEI was advised that If a teacher is nominated for BOS/Academic council for three or more years, then also count would be one. The HEI was requested to provide nomination letter from University/Autonomous college indicating membership in BOS/Academic Council/PG council valid for the assessment period. However the HEI has not provided any additional information. As per the HEI data in response. Letters of 2010 and 2011 are not valid in 2014-15. the HEI has not provided English translation of documents in local language. Only documents of Dr Jagannath Gopal</p>	2018-19	2017-18	2016-17	2015-16	2014-15	03	03	01	04	04	2018-19	2017-18	2016-17	2015-16	2014-15	01	0	0	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
03	03	01	04	04																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
01	0	0	0	0																	

are considered.

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
196	170	254	106	125

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	122	121	121

Remark : As per the HEI statement in the response dialogue box and the data attached with the Metric. Career counselling number is not relevant here. Attendance of Basic English course for 03 years is provided. There is no attendance for Basics of Remote Sensing Geographical Information System & Global Navigation Satellite System Programs.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years

Answer before DVV Verification : 12

Answer after DVV Verification: 00

Remark : As per the HEI claim Spoken English Course and Basics of Remote Sensing Geographical Information System & Global Navigation Satellite System Programs are offered. Spoken English program is considered in 1.1.2 while for Basics of Remote Sensing Geographical Information System & Global Navigation Satellite System Program the HEI has not included the same in 1.2.3. This is program of IIRS outreach and not by the college.

1.3.3 Percentage of students undertaking field projects / internships

1.3.3.1. Number of students undertaking field projects or internships

Answer before DVV Verification : 757

Answer after DVV Verification: 00

1.4.1 Structured feedback received from

1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus- Semester wise/ year-wise

Answer before DVV Verification : A.Any 4 of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : The HEI did not attach any forms filled by any element of the feedback system. The HEI was advised to provide 05 filled forms from each category together with the action taken on each of these. However the HEI has attached one sample type forms. The HEI was requested to attach the college policy and the structure of the feedback system on curriculum, signed by the principal. This is not done. The HEI to provide a visible working link on the website. The HEI website does not have any link. Only students and Teachers feedback is considered. This is based on the ATR.

1.4.2 Feedback processes of the institution may be classified as follows:

Answer before DVV Verification : B. Feedback collected, analysed and action has been taken
Answer After DVV Verification: B. Feedback collected, analysed and action has been taken

2.1.2 Average Enrollment percentage

(Average of last five years)

2.1.2.1. Number of students admitted year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1768	1895	1911	1912	1862

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
761	814	790	756	816

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1920	1920	1920	1920	1900

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
908	875	850	843	876

Remark : As per the FY data in the attached file with the Metric in response. The HEI has not included the sanctioned intake of MA in 02 specializations of 30 each. The number of students admitted in a year cannot be more than the Number of sanctioned seats in that year. The Number of sanctioned seats year hence goes up to match the number of students in the year.

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
685	738	729	724	702

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
424	407	395	392	408

Remark : The Number of actual students admitted from the reserved categories year-wise cannot be more than the Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise. Hence the number of actual students admitted from the reserved categories, when exceeding Number of seats earmarked for reserved category as per GOI/State Govt rule, is restricted to the Number of seats earmarked for reserved category as per GOI/State Govt rule.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

2.3.2.1. Number of teachers using ICT

Answer before DVV Verification : 13

Answer after DVV Verification: 01

Remark : The HEI was requested to provide a self attested list of the teachers using ICT enabled facility (for teaching and lecturing) along with the SUBJECT for they use ICT (and the installed facility). One ppt each, prepared exclusively by the faculty, was advised to be uploaded on the HEI website and working link provided. However the HEI has not provided the requested information. HEI to provide LMS website /academic management system usage and link of resources such as LMS, moodles etc. created.

2.3.3 Ratio of students to mentor for academic and stress related issues

2.3.3.1. Number of mentors

Answer before DVV Verification : 24

Answer after DVV Verification: 23

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
07	07	06	06	05

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
04	03	03	03	03

Remark : The HEI has provided PhD documents of only the following faculty Mr. Dr.B.N.Patil Mr.Dr. N.M.Nerkar Mr.Dr.W.S.Wale Mr.Dr.J.D.Gopal (counted only for 2018-19 as his PhD is of Feb 2018

2.4.3 Teaching experience per full time teacher in number of years

2.4.3.1. Total experience of full-time teachers
Answer before DVV Verification : 577 years
Answer after DVV Verification: 557 years

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
03	03	02	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

Remark : As per the HEI statement in the response dialogue box and the data attached with the Metric in response. The HEI has large number of documents in local language. Attested English translation of the genuine eligible awards to be provided for considering. However no English translation is provided.

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	365000	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	3.65	0

3.1.2	<p>Percentage of teachers recognised as research guides at present</p> <p>3.1.2.1. Number of teachers recognised as research guides Answer before DVV Verification : 05 Answer after DVV Verification: 01</p>																				
3.2.2	<p>Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years</p> <p>3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years Answer before DVV Verification:</p> <table border="1" data-bbox="308 669 1046 801"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>01</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 882 1046 1014"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	02	01	01	01	01	2018-19	2017-18	2016-17	2015-16	2014-15	00	00	00	00	00
2018-19	2017-18	2016-17	2015-16	2014-15																	
02	01	01	01	01																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
00	00	00	00	00																	
3.3.2	<p>The institution provides incentives to teachers who receive state, national and international recognition/awards</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p> <p>Remark : As per the HEI statement in the response dialogue box and the data attached with the Metric in response. None of faculty members of the HEI have received award nor the HEI has a policy of awarding.</p>																				
3.3.3	<p>Number of Ph.D.s awarded per teacher during the last five years</p> <p>3.3.3.1. How many Ph.Ds awarded within last five years Answer before DVV Verification : 09 Answer after DVV Verification: 00</p> <p>3.3.3.2. Number of teachers recognized as guides during the last five years Answer before DVV Verification : 05 Answer after DVV Verification: 1</p> <p>Remark : The HEI was requested to attach attested copy (of PhD degree) in respect of each of the student claimed to have been awarded PhD in the same order as the names in the list. It was advised that the awardee should have been awarded the degree or notified by the University. Registration, Provisional degrees or thesis submitted are not eligible. The HEI was also requested to ensure the guide is recognized and on rolls of the college. The HEI was requested to provided authenticated copies of letters of awards of Ph.D. No documents in support are provided. As per 3.1.2 only Dr Vale is recognized supervisor.</p>																				

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
18	10	10	11	13

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	00	00	00

Remark : You searched for "2278-9189". Total Journals : 0 You searched for "2455-670X". Total Journals : 0 You searched for "2278-2001". Total Journals : 0 None of the claimed journals were found to be on the UGC-CARE list of approved journals.

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
04	14	10	15	14

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : The HEI was advised that the attached file with the SSR (provided by HEI) was corrupted and not readable. It had non standard format and font. the HEI has used mixed date format for the year of print. The HEI was requested to reconcile and provide all data in English (Roman type) fonts only. The attached file has a long name and could not be opened. In the absence of data, validation is not possible.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

--	--	--	--	--

2018-19	2017-18	2016-17	2015-16	2014-15
02	01	00	02	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
12	12	12	11	12

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	02	02	02	02

Remark : The HEI was requested to provide photographs or any supporting document of relevance with proper captions and dates to be provided. It was advised that only Activities conducted through NSS/ NCC/RC/YRC to be considered here. As per the attached data and applicability of the initiative. The HEI has not attached any supporting data as proof of the activities. The HEI to attach reports signed by the coordinator and the principal for each of the activities claimed. Attested photographs also to be attached with the response. The report must bear relevance to the Data Serial number and date of the activity. Copy of circular/brochure/ report of the initiative/ photos of the initiatives/ news report published Reports with photographs of the events signed by the principal must be attached otherwise the HEI may lose benefit of doubt. The HEI must attach amended data as above, only in NAAC prescribed format for the Metric as an Excel file.

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

1289	1380	1341	1281	1220
------	------	------	------	------

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
12	12	11	10	7

Remark : The HEI was advised that in this Metric students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness etc only are eligible. Copy of circular/brochure/ report of the initiative/ photos of the initiatives/ news report published was requested to be provided. The HEI has not provided these. One student taking part in MORE THAN ONE activity in an AY would count as ONE ONLY. In the absence of reports supported by photographs, the HEI would lose BENEFIT of Doubt in favour of the HEI. The HEI was requested to attach data only in NAAC prescribed format for the Metric as an Excel file. All documents to be signed by the principal. HEI has not provided the reports of the events conducted. English version of the other documents are required. Also the list of students participating in each program conducted year wise, authenticated by the competent authority is to be provided.

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	3	0	0	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	00

Remark : The HEI has claimed non eligible activities. Workshops, hand on trg on Tally software, Seminar on Soil conservation are not MoU's.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 06

Answer after DVV Verification: 03

<p>4.1.4</p>	<p>Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.</p> <p>4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 389 1046 524"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>2.99</td> <td>7.07</td> <td>0.80</td> <td>9.60</td> <td>2.66</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 602 1046 736"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>7.08</td> <td>0.80</td> <td>10.48</td> <td>3.01</td> </tr> </tbody> </table> <p>Remark : As per the HEI statement in the response dialogue box and the data attached with the Metric. The HEI has not attached the income expenditure statement for the FY 2018-19.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	2.99	7.07	0.80	9.60	2.66	2018-19	2017-18	2016-17	2015-16	2014-15	00	7.08	0.80	10.48	3.01
2018-19	2017-18	2016-17	2015-16	2014-15																	
2.99	7.07	0.80	9.60	2.66																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
00	7.08	0.80	10.48	3.01																	
<p>4.2.4</p>	<p>Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)</p> <p>4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1133 1046 1267"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>2.36</td> <td>3.06</td> <td>2.68</td> <td>3.01</td> <td>4.02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1346 1046 1480"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>2.36</td> <td>3.06</td> <td>3.09</td> <td>3.01</td> <td>4.40</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	2.36	3.06	2.68	3.01	4.02	2018-19	2017-18	2016-17	2015-16	2014-15	2.36	3.06	3.09	3.01	4.40
2018-19	2017-18	2016-17	2015-16	2014-15																	
2.36	3.06	2.68	3.01	4.02																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
2.36	3.06	3.09	3.01	4.40																	
<p>4.2.5</p>	<p>Availability of remote access to e-resources of the library</p> <p>Answer before DVV Verification : Yes Answer After DVV Verification: No</p> <p>Remark : The HEI was requested to provide temporary log in and password for remote access along with the link, gateway used for remote access and snap shot of landing page of remote access after login. The HEI has not provided link for remote access.</p>																				
<p>4.3.3</p>	<p>Available bandwidth of internet connection in the Institution (Lease line)</p> <p>Answer before DVV Verification : >=50 MBPS Answer After DVV Verification: <5 MBPS</p> <p>Remark : The HEI BSNL Plan LT 30000 is < 5Mbps. The charges in the bill are only Rs 249 as rental.</p>																				

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
222	165	452	256	213

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : All the data was advised to be in Excel format. The HEI has, however, provided pdf file and the same has been considered. The annual fees on the basis of the fees collection in the balance sheet with 4.2 is almost Rs 27000 per student per year. As per the data attached in response, the HEI has claimed scholarship and freeship of Rs 200 annual value. As compared to the Fees charged this amount is not considered as Scholarships or freeship. The claim of less than Rs 2700 per year (=10%) or less is not considered as freeship. the HEI has claimed prizes for academic positions given by some donors as the institute scholarship. These are prizes for achievement and not scholarship. The amounts of prizes by the HEI are too meager to be verified as or at par with freeship. The prizes by donors are of values Rs 1000/ per students but are not by the institute hence these have not been considered. The Earn while you learn scheme is money for service and hence not free. This is not freeship either.

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Answer before DVV Verification : A. 7 or more of the above

Answer After DVV Verification: D. Any 4 of the above

Remark : As per the HEI data attached with the Metric in response the HEI is offering Coaching for competitive exams, Remedial classes, Bridge course and Career Planning only.

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
553	572	801	672	619

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	16	15	175	85

Remark : As per the HEI statement in the response dialogue box and the data attached with the Metric 5.1.3. The data attached with this Metric is just the Roll List and not specific to student attendance guidance in competitive examinations coaching and career counselling sessions.

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
459	441	506	328	318

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

5.2.2 Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education

Answer before DVV Verification : 404

Answer after DVV Verification: 80

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	02	02	00	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	02	02	00	01

5.2.3.2. Number of students who have appeared for the exams year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	02	02	00	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	02	02	00	01

Remark : As per the HEI statement in the HEI data attached with the Metric in response.

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
00	01	00	02	01

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
26	26	26	26	26

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
07	05	05	05	04

Remark : The HEI has attached data of 1999-2000. Most of the data pertains to Inter College and University level competitions and not college level activities. The HEI was advised that the claimed number of activities/events organised and the number of photographs were not matching. The HEI has attached only 02 activities photographs without caption or report (there are no dates).

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	04	02	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
01	04	02	00	00

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Answer before DVV Verification : B. Any 4 of the above

Answer After DVV Verification: D. Any 2 of the above

Remark : The HEI has provided screenshots of the University portal for Student Admission and Support and Examination only. The HEI has not implemented its own system of e-governance.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
27	29	22	17	35

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
06	15	10	09	12

Remark : Syllabus Framing is TD and not conferences / workshop. As per the HEI data as attached with the Metric in response.

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
07	07	08	06	12

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
05	03	04	02	02

Remark : As per the HEI data as attached with the Metric in response

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	2.0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	2.0	0	0

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
06	06	06	03	06

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
03	02	03	02	02

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: B. Any 3 of the above

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
02	03	04	02	03

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	03	02	02	02

Remark : Anti ragging, Cricket match etc are not gender equity promotion programs. As per the HEI statement in the HEI data attached with the Metric in response.

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

7.1.4.1. Annual lighting power requirement met through LED bulbs (in KWH)

Answer before DVV Verification : 10956

Answer after DVV Verification: 1056

7.1.4.2. Annual lighting power requirement (in KWH)

Answer before DVV Verification : 54783

Answer after DVV Verification: 5483

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0.5	0.5	0.5	0.5	0.5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0.55	0.55	0.5	0.5	0.5

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer before DVV Verification : C. At least 4 of the above

Answer After DVV Verification: D. At least 2 of the above

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	4	3	3	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
04	04	04	00	03

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : The HEI had not attached URL or any data in support of its claim. The HEI was requested to ensure that the Professional code prescribed by statutory body (ugc or the University) is available in Web link of the HEI website. The HEI, in its response also, has not attached any Professional code prescribed by the statutory bodies in Web link of the HEI website. What the HEI has attached is the Cpde of Conduct as in 7.1.13. The Professional Code is different. The HEI does not have a visible working link on its website leading to these regulatory bodies.

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
12	13	08	08	06

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
03	05	01	03	02

Remark : The HEI did not attach any documents or photographs. the images could not be read for a meaningful interpretation and hence data is not validated. The HEI was advised to provide copy of circular/brochure/report of the program and extract of Annual report. The HEI was requested to ensure only quality scans of the events, date wise along with captioned self explanatory photographs are attached. Kavi Sammelan is cultural activity not eligible as promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion unless has theme. World women Day is considered in 7.1.1 Annual social gathering, Book exhibition GST workshop not eligible. Preparation for UPSC/Career counselling are not eligible. As per the relevant supporting documents.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the institution across all programs during the last five years</p> <p>Answer before DVV Verification : 16</p> <p>Answer after DVV Verification : 331</p>																				
2.1	<p>Number of students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1768</td> <td>1895</td> <td>1911</td> <td>1912</td> <td>1862</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1665</td> <td>1776</td> <td>1825</td> <td>1831</td> <td>1774</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	1768	1895	1911	1912	1862	2018-19	2017-18	2016-17	2015-16	2014-15	1665	1776	1825	1831	1774
2018-19	2017-18	2016-17	2015-16	2014-15																	
1768	1895	1911	1912	1862																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
1665	1776	1825	1831	1774																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>900</td> <td>900</td> <td>900</td> <td>900</td> <td>900</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>424</td> <td>407</td> <td>395</td> <td>392</td> <td>408</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	900	900	900	900	900	2018-19	2017-18	2016-17	2015-16	2014-15	424	407	395	392	408
2018-19	2017-18	2016-17	2015-16	2014-15																	
900	900	900	900	900																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
424	407	395	392	408																	
2.3	<p>Number of outgoing / final year students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>433</td> <td>459</td> <td>537</td> <td>452</td> <td>420</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>424</td> <td>467</td> <td>537</td> <td>452</td> <td>420</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	433	459	537	452	420	2018-19	2017-18	2016-17	2015-16	2014-15	424	467	537	452	420
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433	459	537	452	420																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
424	467	537	452	420																	
3.1	<p>Number of full time teachers year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>24</td> <td>26</td> <td>28</td> <td>29</td> <td>29</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	24	26	28	29	29										
2018-19	2017-18	2016-17	2015-16	2014-15																	
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2018-19	2017-18	2016-17	2015-16	2014-15																	
22	27	27	26	27																	
4.1	<p>Total number of classrooms and seminar halls Answer before DVV Verification : 30 Answer after DVV Verification : 15</p>																				
4.2	<p>Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>25.92</td> <td>28.22</td> <td>30.16</td> <td>23.57</td> <td>21.51</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>294.47</td> <td>228.22</td> <td>230.16</td> <td>323.57</td> <td>321.51</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	25.92	28.22	30.16	23.57	21.51	2018-19	2017-18	2016-17	2015-16	2014-15	294.47	228.22	230.16	323.57	321.51
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2018-19	2017-18	2016-17	2015-16	2014-15																	
294.47	228.22	230.16	323.57	321.51																	
4.3	<p>Number of computers Answer before DVV Verification : 62 Answer after DVV Verification : 50</p>																				