The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)*

Part – A

AQAR for the year *(for example 2013-14)*

2016-17

1. Details of the Institution

1.1 Name of the Institution

P.T.C. Education Society's S S M M Arts, Science & Commerce College, Pachora.

1.2 Address Line 1

Bhadgaon Road

Address Line 2

Near Kaila Devi Temple

City/Town

Pachora

State

Maharashtra

Pin Code

424201

Institution e-mail address

info@ssmmcollege.ac.in

Contact Nos.

02596-245314

Name of the Head of the Institution:

Dr B. N. Patil

Tel. No. with STD Code:

02596-245314, 245100

Mobile:

9421738326

Name of the IQAC Co-ordinator:

Dr N. M. Nerkar.

Mobile:

9423397945

IQAC e-mail address:

nmnerkar@yahoo.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

12565

OR

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

EC/58/RAR/039, Dated:- 10th March 2012

1.5 Website address:

www.ssmmcollege.ac.in

Web-link of the AQAR:

http://www.ssmmcollege.ac.in/AQAR2016-17.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	-	2004	5 Years
2	2nd Cycle	B	2.80	2012	5 Years (8th March, 2017)

1.7 Date of Establishment of IQAC: DD/MM/YYYY

17/04/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR --30/09/2012 –(2011-12)
   ii.   AQAR—19/09/2013—(2012-13)
   iii.   AQAR—17/09/2014—(2013-14)
   iv.   AQAR—28/09/2015—(2014-15)
   v.   AQAR—22/09/2016—(2015-16)

1.9 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [ ] No [√]

Regulatory Agency approved Institution   Yes [ ] No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men [ ] Women [ ]

    Urban [ ] Rural [√] Tribal [ ]

Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

    Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√] Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify)   YCMOU, Open University, Nasik, Study Centre, UG & PG

1.11 Name of the Affiliating University *(for the Colleges)*   North Maharashtra University, Jalgaon.
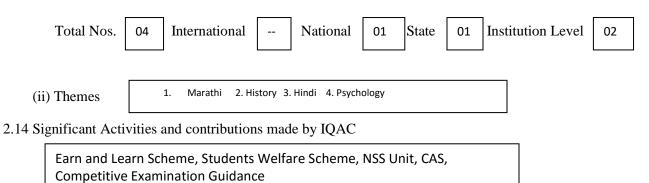
1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | X |

University with Potential for Excellence | X | UGC-CPE | X |

DST Star Scheme | X | UGC-CE | X |

UGC-Special Assistance Programme | X | DST-FIST | X |

UGC-Innovative PG programmes | X | Any other (*Specify*) | X |

UGC-COP Programmes | X |

2. IQAC Composition and Activities

2.1 No. of Teachers | 08 |

2.2 No. of Administrative/Technical staff | 02 |

2.3 No. of students | 02 |

2.4 No. of Management representatives | 03 |

2.5 No. of Alumni | 02 |

2. 6 No. of any other stakeholder and
community representatives | 01 |

2.7 No. of Employers/ Industrialists | 01 |

2.8 No. of other External Experts | 01 |

2.9 Total No. of members | 20 |

2.10 No. of IQAC meetings held | 02 |

2.11 No. of meetings with various stakeholders: No.   Faculty | 02 |

Non-Teaching Staff Students | 02 | Alumni | 01 | Others | 01 |

2.12 Has IQAC received any funding from UGC during the year?   Yes | √ | No | |

If yes, mention the amount | 3 Lakhs |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 04 | International | -- | National | 01 | State | 01 | Institution Level | 02 |

(ii) Themes | 1.   Marathi   2. History 3. Hindi   4. Psychology |

2.14 Significant Activities and contributions made by IQAC

| Earn and Learn Scheme, Students Welfare Scheme, NSS Unit, CAS, Competitive Examination Guidance |

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Renovation of Toilet Work 2. The Work of Internal Roads.	Both the works completed.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes | √ | No | |

Management | √ | Syndicate | | Any other body | |

Provide the details of the action taken

| 1.   The LMC has gone through the action plan, approved the same with some suggestions. |

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	02	--	--	--
UG	03	--	--	--
PG Diploma	00	--	--	--
Advanced Diploma	00	--	--	--
Diploma	00	--	--	--
Certificate	00	--	--	--
Others (YCMOU)	01	--	--	--
Total	06	--	--	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Arts, Science & Commerce
Trimester	--
Annual	--

1.3 Feedback from stakeholders*   Alumni [ ] Parents [ ] Employers [ ] Students [√]
   (On all aspects)

    Mode of feedback :   Online [ ] Manual [√] Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The affiliating university has revised the syllabus for UG classes and the same is implemented

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> NO Please.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
28	05	21	02	00

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	08	21	--	02	--	--	-	28	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

05	12	02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	22	30
Presented papers	05	22	20
Resource Persons	--	04	04

2.6 Innovative processes adopted by the institution in Teaching and Learning:
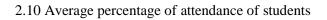
1. ICT Facilities such as computer, Internet, LCD Projector etc.
2. Earn and Learn Scheme, Financial help to poor students
3. Career Counselling
4. Bridge and Remedial courses
5. Competitive Examination Guidance Centre

2.7 Total No. of actual teaching days
during this academic year

192

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Unit Examinations are conducted by
the affiliating University

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development as member of
Board of Study/Faculty/Curriculum Development workshop

05	02	05

2.10 Average percentage of attendance of students

79%

2.11 Course/Programme wise distribution of pass percentage**:   2016-17**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Arts	356	03	31	70	38	15
Science	90	19	15	30	04	02
Commerce	70	---	06	02	33	02

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The Local Managing Committee chairman, The Principal and Heads look after the process. The Principal and the faculty meet four times to discuss the process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	04
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	01
Others	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	10	01	--
Technical Staff	10	04	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> 1. The Faculty members are encouraged for M. Phil and Ph .D. Major and Minor research projects
> 2. Possible financial help and study leave permissible is provided.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	--	--	--
Outlay in Rs. Lakhs	6,15,200	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	1,35,000	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	01	--	--
Non-Peer Review Journals	--	06	12
e-Journals	03	--	08
Conference proceedings	02	10	12

3.5 Details on Impact factor of publications:

Range [---]   Average [---]   h-index [---]   Nos. in SCOPUS [---]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2011-13	UGC	6,15,200	-
Minor Projects	2014-16	UGC	1,35,000	-
Interdisciplinary Projects	--	--	-	-
Industry sponsored	--	--	-	-
Projects sponsored by the University/ College	--	--	-	-
Students research projects *(other than compulsory by the University)*	--	--	-	-
Any other(Specify)	--	--	-	-
Total	--	--	7,50,200	-

3.7 No. of books published   i) With ISBN No. [04]   Chapters in Edited Books [02]

ii) Without ISBN No. [--]

3.8 No. of University Departments receiving funds from

UGC-SAP [--]   CAS [--]   DST-FIST [--]

DPE [--]   DBT Scheme/funds [--]

3.9 For colleges   Autonomy [--]   CPE [--]   DBT Star Scheme [--]

INSPIRE [--]   CE [--]   Any Other (specify) [--]

3.10 Revenue generated through consultancy [---]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	--	01	03	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons [06]

3.13 No. of collaborations   International [--]   National [--]   Any other [02]

3.14 No. of linkages created during this year [02]

3.15 Total budget for research for current year in lakhs:

From funding agency [U.G.C.]   From Management of University/College [--]

Total [1,35,000]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides

| 04 |

and students registered under them

| 17 |

3.19 No. of Ph.D. awarded by faculty from the Institution

| -- |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | 04 | State level | -- |

National level | -- | International level | -- |

3.22 No. of students participated in NCC events:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.23 No. of Awards won in NSS:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.24 No. of Awards won in NCC:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.25 No. of Extension activities organized

University forum | -- | College forum | -- |

NCC | -- | NSS | √ | Any other | -- |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. N.S.S. activities along-with a NSS Camp for 7 Days
2. Blood Donation Camp
3. A Couple of lectures on social awareness
4. The college building and ground is made available for GOs and NGOs on their demand.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	13 Acres	--		13 Acres
Class rooms	20	--		20
Laboratories	10	--		10
Seminar Halls	01	--		01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	--	--		--
Value of the equipment purchased during the year (Rs. in Lakhs)	3-4 lakhs	--		--
Others	--	--		--

4.2 Computerization of administration and library

1. The Admission is online with the help of Maharashtra Knowledge Corporate Limited (MKCL)
2. The Library work is partly computerized. Manual distribution of library books is also observed
3. Reading room for students and staff

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	36049	1999150	1248	156957	37297	2156107
Reference Books	17564	2165956	314	111231	17878	2277187
e-Books	--					
Journals	38	41136			38	41136
e-Journals	N-List subscribed from 2012					
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	57	27	10	--	12	08	--	--
Added	04	--	01	--	02	01	--	--
Total	61	27	11	--	14	09	--	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

> 1. Most of the departments are provided computers and internet connections, for the faculty and students
> 2. Computer lab is available for the science and commerce students
> 3. E-suvidha of the University for Students.

4.6 Amount spent on maintenance in lakhs :

i) ICT   2,59,352=00

ii) Campus Infrastructure and facilities   14,72,661=00

iii) Equipments   3,54,660=00

iv) Others   12,64,307=00

Total: 23,50,980=00

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Earn and Learn Scheme
2. Uwati Prabodhini and Uvati Sabha for Female students
3. Internet facility for students
4. Books of Competitive examination in library

5.2 Efforts made by the institution for tracking the progression

1. The LMC regularly monitors the progress.
2. The Principal, Heads and faculty members also regularly meet and discuss the progress of the students
3. Two internal mid-term tests.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1825	87	--	

(b) No. of students outside the state

(c) No. of international students

Men

No	%
884	48

Women

No	%
941	52

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
416	154	30	1227	04	1831	890	119	12	800	04	1825

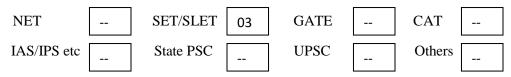Demand ratio   1:2   Dropout %   4%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Competitive examination centre.
2. Special lectures are arranged.
3. Separate book –case is maintained in the library

No. of students beneficiaries

250/300

5.5 No. of students qualified in these examinations

NET | -- | SET/SLET | 03 | GATE | -- | CAT | --

IAS/IPS etc | -- | State PSC | -- | UPSC | -- | Others | --

5.6 Details of student counselling and career guidance

1. A student counselling centre is run by the Psychology department.

No. of students benefitted | 70-80

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

1. Female student harassment cell is formed to take care of the problems of female students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 08 | National level | 07 | International level | 01

No. of students participated in cultural events

State/ University level | 10 | National level | -- | International level | --

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [01]   National level [01]   International level [--]

Cultural: State/ University level [04]   National level [--]   International level [--]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	130	26,400
Financial support from government	1138	21,23,335
Financial support from other sources	80	16,650
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level [--]   National level [--]   International level [--]

Exhibition: State/ University level [--]   National level [--]   International level [--]

5.12   No. of social initiatives undertaken by the students [01]

5.13 Major grievances of students (if any) redressed: ----

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> The College is established for opening opportunity of higher education for the wards of farmers in the nearby villages of Pachora and Pachora town.

6.2 Does the Institution has a management Information System

> 1.   Web-Site
> 2.   E-Mail
> 3.   Prospectus
> 4.   Newspaper Notifications
> 5.   Notice-boards.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The Curriculum is designed by the affiliating university and the same is implemented, however 5 to 6 faculty members contribute to design curriculum.

6.3.2 Teaching and Learning

> Apart from the regular teaching,--1).Guest lectures are arranged .2) Expert lectures are also arranged. 3) The science and commerce students are taken to industrial visits.

6.3.3 Examination and Evaluation

> 1. The Semester examination is conducted by the university.
> 2. The college conducts mid-term examination

6.3.4 Research and Development

> 4 research guides are working in our college and they are guiding about 20 Ph.D. students

6.3.5 Library, ICT and physical infrastructure / instrumentation

> The library is well equipped with more than 60,000 books, journals and magazines. The library work is partly computerized. Internet nodes are also provided to different departments

6.3.6 Human Resource Management

> 1.There is good interaction between students, faculty and the administration.
>
> 2.Weak and poor students are helped as and when required.
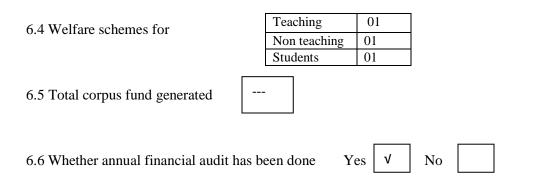
6.3.7 Faculty and Staff recruitment

> The faculty and staff recruitment is worked out as per the UGC, State Government and affiliating University norms, statutes & regulations.

6.3.8 Industry Interaction / Collaboration

> The Commerce and science students are taken to different industries and bank for project and practical work.

6.3.9   Admission of Students

> 1. The admission process is online with the help of MKCL. The online forms are collected. Then the admission committee makes a scrutiny of the forms and a merit list is prepared as per the University and State Government norms.

6.4 Welfare schemes for

Teaching	01
Non teaching	01
Students	01

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University & State Govt.	Yes	LMC/ Principal
Administrative	Yes	University & State Govt.	Yes	LMC/ Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No √

For PG Programmes   Yes ☐   No √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

    Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

    Not Applicable

6.11 Activities and support from the Alumni Association

1. The alumni association has arranged a couple of programmes for the students
2. One alumni member has donated Rs. 2 lakhs for stage in the mid of the open-space.

6.12 Activities and support from the Parent – Teacher Association

The parent-teachers association normally meets when there are some complaints. The teacher-parent association meets in the beginning of the aca in the beginning of the academic year.

6.13 Development programmes for support staff

The support staff is boosted for new trainings. Financial help is also provided as and when needed.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. A botanical garden is maintained near the college building.
2. Tree plantation near the compound wall is taken care of.
3. The water harvesting system is also well maintained .

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Earn and learn scheme for students.
2. Internet facility.
3. Competitive Examination awareness
4. Financial help to poor students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. The LMC and the Principal discuss the plan of action and the possible action to be taken.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Remedial and bridge courses.
2. Financial help to poor students
3. Feed-back by the students (of Teacher and the infrastructure)

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

1. The department of Botany has maintained the tree –plantation, Botanical garden, water harvesting system and vermi-culture project.

7.5 Whether environmental audit was conducted?   Yes ☐   No √

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. The College has got a fine infrastructure.
2. Merit scholarships and prizes for students.
3. Financial help for weak students
4. Internet access to the students in the concerned departments
5. A placement cell is also needed.
6. Some professional courses are also necessary.

8. **Plans of institution for next year**

1. A Seminar hall.
2. Extension of library and laboratory
3. Renovation of the needy parts.

Name :Dr. N. M. Nerkar.   *Name : Dr. B. N. Patil*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*