



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SHRI SETH MURALIDHARJI MANSINGKA ARTS, SCIENCE AND COMMERCE COLLEGE PACHORA. DIST JALGAON
Name of the head of the Institution	Prof. Dr. B. N. Patil
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02596245314
Mobile no.	9420788336
Registered Email	info@ssmmcollege.ac.in
Alternate Email	iqacssmmc@gmail.com
Address	Bhadgaon Road
City/Town	Pachora
State/UT	Maharashtra
Pincode	424201

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Semi-urban																						
Financial Status			state																						
Name of the IQAC co-ordinator/Director			P. B. Sonawane																						
Phone no/Alternate Phone no.			02596245314																						
Mobile no.			9422595088																						
Registered Email			info@ssmmcollege.ac.in																						
Alternate Email			iqacssmmc@gmail.com																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			https://ssmmcollege.ac.in/wp-content/uploads/2022/03/SSR-2020.pdf																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			https://ssmmcollege.ac.in/wp-content/uploads/2023/09/Academic-Calendar-2019-2020.pdf																						
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>7075</td> <td>2004</td> <td>08-Jan-2004</td> <td>07-Jan-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.80</td> <td>2013</td> <td>10-Mar-2012</td> <td>09-Mar-2017</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	7075	2004	08-Jan-2004	07-Jan-2009	2	B	2.80	2013	10-Mar-2012	09-Mar-2017
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B	7075	2004	08-Jan-2004	07-Jan-2009																				
2	B	2.80	2013	10-Mar-2012	09-Mar-2017																				
6. Date of Establishment of IQAC			13-Sep-2012																						
7. Internal Quality Assurance System																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries														
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries																							

IQAC		
No Data Entered/Not Applicable!!!		
<pre>L::asset('/', 'public').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status))}</pre>		
View Uploaded File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
View Uploaded File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Set up Ongrid Solar Plant 10 KVA
2. Implementation of Academic plan as per schedule
3. Regularly monitor class room teaching and timely completion of syllabus.
4. Procure more books and journals in central library.
5.Preparation for Research Centre in the institution
View Uploaded File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Completion of curriculum activities of all UG and PG courses using online mode of 1st and 2nd semester.	Completed curriculum activities of all UG and PG courses using online mode
Conduction of internal examinations for internal assessment of 1st and 2nd semester in offline mode.	Completed assessment of internal examination of both semesters.
Preparation of SSR.	Submission of SSR in scheduled time
To schedule Peer team visit dates.	Accreditation of the college
View Uploaded File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	01-Feb-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

12-Feb-2020

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

30-Sep-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution has an effective mechanism for well-planned curriculum and documentations. It implements the process of completion of curriculum within the stipulated time to attend the program outcomes effectively. The institution has three fold mechanism for curriculum completion. i) College/ Institution level: To execute the curriculum completion in time, the college prepares an

Academic calendar. The college declares the dates of the University and College Examinations well in advance so that students get ample time to prepare for examinations and the teachers complete the curriculum in time. The list of holidays as per University and State circulars is put on the notice boards for the planning of the academic sessions. ii) Department Level: All the departments take departmental meetings on the regular basis with Principal to supervise the teaching-learning process. Different innovative teaching methodologies, creative pedagogies, new initiatives and activities to be organized and implemented to complete the curriculum effectively are discussed in the departmental meetings. The departmental timetable is prepared and the care is taken to see to it that it is getting executed properly. The workload is distributed to the staff-members. The care is taken to complete the curriculum in a stipulated time. The head of the department takes review of the departmental activities from time to time. The departments analyze the results at the end of the examinations to gauge the learning outcomes of the students. iii) Individual level: The implementation of curriculum is smoothly administered by teachers. Every teacher follows individual timetable. Class wise, course-wise and number of lecture wise teaching plan is prepared by the individual teacher. Teachers complete the curriculum within the stipulated time. Every teacher enjoys the freedom to follow any innovative idea of teaching they wish. If need, teachers also take to complete the syllabus

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
View Uploaded File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	FYBA	23/07/2018
BSc	FYBSc	15/06/2018
BCom	FYBCom	15/06/2018
BA	SYBA	17/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
View Uploaded File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	0
View Uploaded File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No Feedback Obtained due to COVID -19 in March 2020

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	FYBCOM	120	137	137
BCom	SYBCOM	120	114	114
BCom	TYBCOM	120	87	87
BSc	FYBSC	120	147	147
BSc	SYBSC	120	100	100
BSc	TYBSC	120	103	103
MA	MA History	60	26	26
BA	FYBA	520	313	313
BA	SYBA	220	260	260
BA	TYBA	320	183	183
View Uploaded File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1444	82	23	4	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	7	6	2	1	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

• The definition of mentoring is when someone shares their knowledge, skills and experience with others to help them to develop. • The student mentoring system is a Program designed to provide guidance support and mentorship to students throughout their academic journey. It is a necessary service that institutions can provide to students to become versatile Personality. This report focuses on students mentoring system available in our institute. • Overview of the student mentoring system. In this system, trained mentors guide and help the students throughout their academic journey. The mentors are usually senior students or faculty members who have expertise in their respective fields. The purpose of the Program is to provide academic Personal career oriented guidance to the students to help them succeed in their academic and professional pursuits and thus, to become the good and responsible citizens of our nation. • Advantages of student mentoring system Academic Support:- 1. Mentors assist students for improving their academic performance by offering them various effective study techniques and they are always available for the students whenever needed. Their precious guidance in addition to this, mentors arrange some remedial classes for slow learners in order to improve their academic performance. Simultaneously the advanced learners are encouraged for the bright career by organizing some lectures and programs delivered by renowned resource persons. 2. Personal support - Student mentoring system helps the students not only on academic level but also going one step ahead by helping them on personal level. Mentors listen to their concerns, offering advice and helping them develop self- confidence and resilience. Students are helped in facing challenging situations and provide guidance on how to deal and lessen the stress and anxiety. 3. Career guidance - Students are helped for finding career options and provide guidance on how to achieve their career goals. They are also provided networking opportunities, advice on internships and job applications and assist them for developing essential and important skills required in their chosen profession. Besides above mentioned activities for the welfare of the students, our institution takes some other initiatives for the students including financial assistance. The institution helps the poor students by offering them "Earn and Learn scheme". Special attention is given and proper care is taken for the girl students. The college premises are fully secured for the students so that they can take education in fearless atmosphere. • Conclusion:- In conclusion, the student mentoring system is an essential tool that helps institutions to improve the learning outcomes of their students. The benefits of the students mentoring system are numerous and can help students to develop important Skills that will be useful in their future careers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1444	23	1:63

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	23	19	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized
---------------	---	-------------	---

	international level		bodies
2019	KAMALAKAR SHARAD INGALE	Assistant Professor	MAHSUL VIBHAG, GOVERNMENT OF MAHARASHTRA
View Uploaded File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	3110012018	Semester	30/04/2020	23/11/2020
BCom	2810112018	Semester	30/04/2020	17/11/2020
BSc	1310012018	Semester	30/04/2020	12/11/2020
View Uploaded File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms Initiated Under Continuous Internal Evaluation (CIE) is a process of assessing students academic Progress and development throughout their educational journey. It is crucial aspect of higher education, aimed at promoting the holistic growth of the students. Our Institution has initiated certain norms to enhance the quality of education and students outcomes.

Reforms initiated under continuous internal Evaluation at institutional level:-

The following are the reforms initiated under continuous internal evaluation at institutional level-

1. Regular feedback and counseling :- Institutions have started providing regular Feed back to students on their academic performance. This helps Students to identify areas of weakness and work on improving them. Additionally, institutions have also started providing counseling services to students to help them cope with academic and personal challenges.
2. Increased flexibility in curriculum :- Institutions have recognized the importance of Flexibility in the curriculum to cater to student diverse needs and interests. They have initiated reforms such as offering electives and providing options to students to choose their courses of their interests and career aspirations.
3. Integration of Technology :- Institutions have integrated technology into their CIE process to enhance the learning experience. This includes the use of learning management system, virtual classroom and interactive educational tools. Technology has made the evaluation process more interactive and engaging for students promoting their active participation in the learning process.

• Conclusion - Continuous Interval Evaluation has become a vital aspect of higher education, promoting the holistic growth of students. Institutions have initiated several reforms under CIE to enhance the quality of student's outcomes. These reforms have helped to create education more flexible and students centered learning environment, enabling students to achieve their academic and career goals.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As per the academic calendar prepared for A.Y. 2019-2020 most of programmes were conducted as per planning. the Internal examination for first semester were conducted at the end of September 2019.While the internal examinations in second semester were completed by the end of February 2020.NSS one day and special winter camps were conducted as per planning.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://ssmmcollege.ac.in/courses/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
3110012018	BA	TYBA Marathi	16	12	70.50
3110012018	BA	TYBA English	16	15	93.75
3110012018	BA	TYBA Hindi	15	11	73.33
3110012018	BA	TYBA History	47	28	59.57
3110012018	BA	TYBA Economics	34	26	76.47
3110012018	BA	TYBA Psychology	15	9	60
3110012018	BA	TYBA Political science	73	52	71.23
2810112018	BCom	TYBCOM Commerce	80	75	93.75
1310012018	BSc	TYBSC Chemistry	60	56	93.33
1310012018	BSc	TYBSC Physics	5	5	100
View Uploaded File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://ssmmcollege.ac.in/wp-content/uploads/2023/05/Student_Satisfaction_Survey2019-20.-Criteria-2.7.1.pdf-2.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
View Uploaded File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	21/05/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
View Uploaded File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NIL	NIL	NIL

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Marathi	5

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	History	5	6.35
International	Political science	1	6.65
International	Economics	1	4.27
View Uploaded File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Marathi	1
View Uploaded File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
View Uploaded File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL
View Uploaded File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	42	0	46
View Uploaded File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
YOGA DAY	NSS	15	125
TOBACCO FREE CAMPUS	NSS	15	125
CLEANLINESS CAMPAIGN	NSS	2	20
MOVIE ON SURGICAL STRIKE FOR STUDENTS	NSS	15	130
FLOOD RELIEF FUND RALLY	NSS	15	250
HIV TEST AND BLOOD TEST CAMP	NSS	15	120
WORLDS AIDS DAY	NSS	15	80
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
RED RIBBON CLUB	RURAL HOSPITAL PACHORA	HIV AWARENESS THROUGH VIDEO	5	108
INTERNATIONAL	RURAL	RANGOLI	2	5

YOUTH DAY	HOSPITAL PACHORA	COMPETITION		
RED RIBBON CLUB	RURAL HOSPITAL PACHORA	POSTER PRESENTATION	5	120
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ASHIRWAD COMPUTERS, PACHORA	27/06/2018	DEVELOPING SOFT SKILLS KNOWLEDGE TO STUDENTS	10
A.R.B GARUD COLLEGE, SHENDURNI	18/07/2019	AWARENESS ABOUT HISTORY SUBJECT	2
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Campus Area	Existing
Laboratories	Existing
Seminar Halls	Existing

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	40319	2545249	1771	232027	42090	2777276
Reference Books	18343	2414788	162	34338	18505	2449126
Journals	0	0	34	49940	34	49940

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidth (MBPS/ GBPS)	Others
Existin g	53	1	50	0	0	1	18	40	0
Added	0	0	0	0	0	0	0	0	0
Total	53	1	50	0	0	1	18	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurredon
--------------------	-------------------------	--------------------	------------------------

academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
0	2667718	0	1310954

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

At the beginning of every academic year, the Institution. the IQAC department and Management (Local Managing Committee), arrange the meeting keeping in views the entire requirements related to various infrastructural, academic and physical Support facilities. All the requirements from the different departments are taken care of. Annual Maintenance Contracts (AMC's) are permitted by the institution. In the annual budget, these requirements are worked out by the principal. Maximum utilization of laboratory resources is ensured by the faculty coordinators, vice-principals and Heads of departments. Library: Every year, the college constitutes a library committee consisting of the Principal as its Chairman, College Librarian as its Secretary, Vice Principals and Coordinators of Arts, Commerce and Science faculties, senior teachers representing various departments. In the beginning of the academic year, the meeting of the committee is conducted and in that meeting Librarian presents Annual Library Budget of various departments based on student ratio for each subject that is the demand of the books. Accordingly, the issue of demand of books and other issues discussed in the meeting are resolved and order of books placed with proper procedure. The librarian varifies the annual subscription of journals and does the further process. Books are issued as per the system laid down by the library committee. The library has maintained electricity consumption. Sports Complex: As the college is affiliated to North Maharashtra University Jalgaon, is managed by the College Sports Committee that advises the Physical Director in planning and utilization of sports facilities throughout the year. This committee consists of the Principal, Vice-principals, Physical Director and other teachers. There are outdoor and indoor sports facilities for students. The Physical director of Sports Department works as per the university guidelines. Accordingly, in the college, regional, inter-collegiate, or zonal sports matches are conducted. The college has four hundred meter- eight lanes running track, kabbadi, volley ball, basket ball and cricket ground on the college campus. Classrooms: The classrooms of the college are spread across the campus at different locations. Arts, Science Commerce faculty classes are conducted in the morning session as per the timetable framed and finalized by IQAC. The ICT facilities are used in the Science laboratories, English Laboratory and Marathi - Hindi Departments. Classrooms are kept clean every day. The windows are quite large and day-light is sufficient in the classrooms. Electric fans, LED bulbs are used in the class-rooms. To maintain the standard of class-rooms, every member of the college is always conscious. The classrooms are well equipped with electric and electronic facility having wooden benches. AMCs are given to the expert agencies for maintainance. Computers: There are 60 computers in college. All the computers are under the care of Annual Maintenance Contract (AMCs). The ICT devices are updates by the experts in the field. In the college computer is opted as a special course at T.Y.B.Sc. Level. The teaching staff of Computer Courses also help in maintaining the computers update. Whenever, there is a problem, the AMCs agency immediately solves it.

<https://ssmmcollege.ac.in/facilities/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Directorate of Higher education, OBC, SEBC, VJNT and SBC Welfare Department, Social Justice and Special assistance Department, Tribal development Department	921	1549545
b) International	NIL	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Poster Presentation	20/09/2019	5	DDSP College Erandol
Music Skill Workshop	17/09/2019	3	PK Kotecha Womens College, Bhusawal
Arts Skill Workshop	20/09/2019	4	Jijamata College Nandurbar
Lalit Arts Study Workshop	27/09/2019	4	Arts Commerce Science College Songir
Drama skill Workshop	01/10/2019	4	Arts Science College Sakri
Industrial Training For Analytical Instruments	20/08/2019	24	SSMM College, Pachora
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	0	0	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	0	NIL	NIL	NIL	NIL
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Essay Writing Competition (Marathi)	Institute	23
Elocution Competition (Marathi)	Institute	10
Wachan Prerna Din (Marathi)	Institute	25
Book Exhibition (Marathi)	Institute	30
Essay Writing Competition (Hindi)	Institute	9
Elocution Competition (Hindi)	Institute	3
Poster Presentation (Hindi)	Institute	25
EVM Awareness	Institute	200
HIV, AIDS Awareness	Institute	108
Kranti Din	Institute	40
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students are central point in todays education policy. As a matter of transparency, student representative are working in various committees and organizations. A student council is constituted every academic year as per the norms of the affiliated university, KBCNMU University, Jalgaon. Class representative are selected from each class on the basis of merit, women representative, cultural activities representative and NSS representatives are also selected. After this selection, the election process was conducted as per the scheduled given by the University. All these representatives are legal voters and have the right to elect a University representative (UR). After the selection process the name of UR is communicated to the University. Principal of the college is the President of the student council. Physical director, student development among the other members, officers, NSS Program officer, Cultural activity chairman, UR and all as per the merit elected class representatives and some other students nominated by the college members included. Students in the academic and administrative affairs of the college councils play an important role in the teaching learning process, student grievance, on ragging issues and student related issues it is taken seriously in the student council meeting. At the college level student representatives are included in all the committees formed by the Principal for Example- Annual Social Gathering, anti ragging student committee, grievance committee etc. Student representative are evolved in organizing various events like elocution, essay writing, debating, singing, dance competition, various courses. Student council plays a vital role in enlisting, and felicitating students who have received different curricular, extracurricular and co-curricular honors and awards. Every academic year by the student council a felicitation programmed is organized for special meritorious students. Eminent educationist and also helps in arranging lectures. It is like that student's council motivates the students. The institutes has various committees consisting of student representatives for activities to develop leadership qualities to develop their personality, increase social responsibility, and a sense of learn work among them, for exam- Debating and Elocution committee, Ankur College Magazine Committee, Sports Committee, Annual Social Gathering Committee, Yuvati sabha, Yuvati Probodhini (for female students) Library Association, Science Grievance, Redressed Cell, Anti ragging Committee, NSS committee, Discipline committee and IQAC. Of course the student is guided by the chairman of the respective committee. Student representative express their views and opinions and various ideas about work and various activities throughout the academic years on the college campus or outside the college. Student representatives thus participate in the policy decision -making of the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

There is a registered Alumni Association in the institution. It is very active

after the second cycle of reaccreditation in 2012. It has started functioning gradually and contributing to the quality enhancement on the part of students in the institution. Basically Alumni is formed to help and support the needy and learning students in the institution. The past students support the present students to come up from the problematic situations and to develop themselves for the next coming future. Every academic year there are two meetings conducted under the guidance of the Principal. All the Alumni members help the present students in matters such as sports, cultural activities and even arranging lectures of eminent academicians. They also help the NSS unit in arranging special winter camp at adopted village and even in Pachora town.

5.4.2 – No. of enrolled Alumni:

74

5.4.3 – Alumni contribution during the year (in Rupees) :

53250

5.4.4 – Meetings/activities organized by Alumni Association :

First Alumni Meeting was held on 07/07/2019 Second Alumni Meeting was held on 13/09/2019 Third Alumni Meeting was held on 26/01/2020

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution is founded on the basis of discharging selfless service to society. It is followed while arranging every activity and program. The institution administration and management is seriously worked out by the local managing committee i.e. College Development Committee (CDC). This committee consists of representatives of different sections. For instance three teachers representatives, one non-teaching representative, Principal, vice Principal, chairman and students representatives. The CDC itself is the best example of decentralization and participative management. Every academic year the CDC meets are arranged three/four times as needed. In the meeting, at the beginning of an academic year, the financial and academic budget is decided and the rights of disbursement and execution are given to the Principal as he is the secretary of the CDC. Later on, the Principal calls opening meeting of the staff and the policy of teaching learning and administrative work is discussed at length. Various committees are formed to look after different academic, curricular and co-curricular activities. The HODs of different departments seriously look after the smooth working of the department and teaching process.

As per the order of the university, the institution has formed student development council. This committee looks after the students, solves their problems and arranges different programs for the benefit of students. The students' representatives also help in working out the curricular, co-curricular, extracurricular, sports and cultural activities of the institution. All these committee work under the guidance of IQAC. It is also a committee to look after and control the activities and programs. This is how every member of the college shares the responsibility and accountability. Nothing is kept secret in the working out of the activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>As the college is affiliated to Kaviyitri Bahinabai Chaudhari North Maharashtra University Jalgaon, the institution has to follow the curriculum prescribed by the mother university and framed by the subject concerned B.O.S of the university. The University has fixed the responsibility of syllabus framing to BOS of the prescribed subjects and after finalization the same is forwarded to the affiliated colleges. The University, every academic year, prepares the academic calendar and accordingly, the colleges also prepare the same to ensure effective implementation of curriculum. Every year the schedule of teaching and internal exam is worked out by the concerning committees. The perfect teaching of curriculum is strictly followed by the faculty. As per the Schedule of the mother University, the internal test examination schedule is displayed and the smooth conduction of exam is executed.</p>
Teaching and Learning	<p>Every academic year, at the very beginning, head of the institution arranges the meeting of heads of the departments to frame the teaching-learning policies. As per the university academic calendar, the institution prepares the schedule of activities, teaching-learning process and other programs. Teaching plans are prepared at the beginning of the year. The internal assessment carried out in academic year by Examination Committee of the college. The two internal exams are conducted in a semester. For that the question papers of all the subjects were prepared by subject teachers and conduct internal test. The internal question papers carried 40 marks. In this way teaching learning process was carried out in academic year.</p>
Examination and Evaluation	<p>At the beginning of first session of the academic year, the Principal of the college conducts the meeting of teaching staff and announces the academic calendar. As per the norms of KBCNMU, Jalgaon the college has to follow the guidelines framed by the university. At present the university</p>

has adopted 60:40 CBCS semester system for UG and PG as well. For Continuous Internal Evaluation the college has formed committees such as examination committee, internal stock checking committee, internal evaluation committee under the control of IQAC. Not only this, the college has formed feedback committee also to evaluate the development of institutional infrastructure and other facilities.

There is feedback system which is executed by different stakeholders VIZ -parents, students, teachers, Alumni and management persons. The examination committee of the college frames the time table of internal evaluation system as per the circulars sent by university. The students are informed about the internal examination schedule by the notification on the notice board. The teachers evaluate the papers and prepare the mark sheet of internal papers. The data is collected by the college examination committee and published online and sent to the university examination section within the stipulated time. The whole work of internal evaluation is conducted as per university academic calendar.

Library, ICT and Physical Infrastructure / Instrumentation

The Institution provides all the essential infrastructure and physical facilities for teaching-learning. The infrastructural facilities for teaching-learning are scattered on the thirteen acres of land owned by the Institution. There are three sections of buildings VIZ library building, administrative building and academic building. The library building consists of the cabin for librarian, assistant librarian, serving windows and reading rooms for male and female students separately.

The academic building consists of staffroom, ladies room, laboratories, toilet blocks and separate classrooms for Arts, commerce and Science streams.

Almost all the special depts. are provided computers and net connections.

The department of English has established and developed a language laboratory with 10 booths to improve the smartness of the students. All the science laboratories VIZ Chemistry, Physics, Botany, Zoology, Psychology and computer are well equipped with essential facilities. The playground of the college is quite sufficient for

outdoor sports facilities such as running track, kho-kho, kabaddi, volleyball, basketball cemented ground, cricket ground, gymnasium and a canteen. The college has provided LCD projector, LED TV sets, computers, internet facilities and INFLIBNET facility for students and staff. Almost 6 rooms are equipped with LCD projectors

Human Resource Management

The institution takes care of its teaching and non-teaching staff. Presently the following welfare schemes are well in function for both the teaching non Teaching staff. 1. The institution has staff established a credit society of teaching non Teaching staff members. 2. Karmachari Kalyan Nidhi is another welfare scheme available for both the teaching non-teaching staff members. 3. The institution has provided group insurance scheme for all the employees. 4. The institute arranges blood groups and health check up camps for the staff members. 5. Maternity and paternity leave facility is also given to the needy claimants. 6. The teaching staff is frequently boosted for major and minor research scheme and Ph.D. work. 7. The attendants and peons are given dress Facility and washing allowances every year. 8. Every teaching and non-teaching staff member is given e-learning facility in the central library. 9. Lady staff members are given special staff room facility and related facilities.

Industry Interaction / Collaboration

NIL

Admission of Students

The institute prospect is made available for students. In that prospect the information such as college campus, Courses, admissions regarding information, what facilities are available in Campus, fees structure and professor information etc. The admission Committee is appointed for the students help regarding exam form filling, fees, courses etc. The timetable for admissions is available on college website. The institute follows rules regulations of Maharashtra state council for Higher Education (MSCHE) for U.G and P.G admissions through website. Admissions are done purely on merit basis and according to the reservation policy of

	the state of government.
Research and Development	<ul style="list-style-type: none"> • To create awareness and opportunities in Research and Development among the faculty and students and to create Research and Development atmosphere in every department. • To create atmosphere among the staff members to take up Research projects and improve their knowledge, skills and qualifications by registering Ph. Ds. • To motivate the faculty members of the group for RD activities in the area of their specialization. • To encourage staff members and students to publish technical papers for publishing in National and reputed International Conferences/ Journals. • To motivate the faculty members of the group for RD activities in the area of their specialization. • To encourage staff members and students to publish technical papers for publishing in National and reputed International Conferences/ Journals • To facilitate the growth of research activity among the academic community. • To coordinate faculty level workshops and staff development activities on research-related issue. • To facilitate the growth of research activity among the academic community. • To coordinate faculty level workshops and staff development activities on research-related issue.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Electronic governance in the institution allows use of information and communication technologies with the aim to improve communication and time cost and time effectiveness. The college has implemented e-Governance with the help of Mastersoft and SOUL 2.0. The college uses ICT tools in the process of planning college events, activities and academics. Important notices and announcements and communication are also circulated via website to all the staff.
Administration	To provide hassle free, convenient and cheap process, maximum of the administration of the institution should be handled with ICT based Technology. The college authorities can implement full Supervision of all

	<p>service units in the office through Mastersoft software. The Administration communicates with governing body members as well as the teaching and non-teaching staff through email. Biometric attendance for all staff members. The college campus is Equipped with CCTV cameras installed at various places of need. ICT has been introduced in the Administrative work. Whatsapp group helps to provide the brief notices of any event to happen in College.</p>
Finance and Accounts	<p>For easy handling maintaining accounts the institute is already using Tally software. But, with new accounting methods and compliances it has become necessary to use other accounts software as well. Accordingly, requirements should be assessed by Chief Accounts Officer (CAO) and Director in discussion with accountant and other accounts staff and accordingly new software may be purchased.</p>
Student Admission and Support	<p>The student Admission procedure is carried out through a college website. Student helpline Telephone/Mobile number is provided. The college website acts as a mirror of the college information. College is having a full time web developer and team members. Alumni portal is provided on website for the information of pass out students.</p>
Examination	<p>As per guidelines and instruction from KBCNM university internal marks of all subjects are submitted online. Hall tickets for the university exams are also generated online, which in turn are downloaded by the institution and given to students. Academic cell of college examination overseas the complete process of examination under the guidance of the examination controller of the institution.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC Sponsored Refresher course	1	18/11/2019	30/11/2019	13
1 Week capacity building program	1	08/06/2020	13/06/2020	06
FDP	1	15/06/2020	21/06/2020	07
FDP on ICT	1	13/07/2020	18/07/2020	06
FDP on Research grant for higher education	1	19/12/2020	19/12/2020	01
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
19	19	29	29

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Institute Credit Society 2. karmachari kalyan Nidhi 3. GIS Group Insurance Scheme. 4. Major and minor research scheme	1. Institute Credit Society 2. karmachari kalyan Nidhi 3. GIS Group Insurance Scheme.	1.Economically Backward class students scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution regularly conducts internal and external financial audits. The accounts of college are maintained by the concerned clerks and they keep the

accounts of the fee receipts and payments with vouchers and necessary supporting documents. The registrar and the office superintendent keep a regular watch on audit and financial matters. Every academic year the internal auditor Mr. Jogalekar (C.A) works out the annual audit who is a concerned chartered accountant. The Joint Director Office also audits the same and endorses. The requirement of the audit such as balance sheets, statements of income and expenditure are maintained for audit purpose. The daily ledger and annual ledger of accounts are also maintained. The auditor queries are complied in the discussion of CDC. Partially the accounts works such as student's admission fees, library accounts and student scholarship accounts are computerized. Every academic year and financial year the Principal, the administrative staffs carefully carry out the accounts as per the accounting standards of the C.A which is acceptable all over the country. The audit reports received by the C.A are authentic and the same are submitted to the Joint Director Office, Jalgaon and KBCNM University, Jalgaon as and when required. The system of financial accounts is kept updated and crystal clear without any doubt.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	IQAC
Administrative	No	NIL	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent Meeting for Student Feedback 2. Induction Program 3. Agricultural guidance program
--

6.5.3 – Development programmes for support staff (at least three)

1. Staff Academy through various lectures. 2. Banking guidance camp 3. Health Guidance camp. 4. Personality development camp.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Teacher may be encourage to acquire higher qualification through research. 2. Complete automation of library and digital virtual library. 3. Collaborate linkage with industries..
--

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes

d)NBA or any other quality audit	Yes
----------------------------------	-----

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Organizing Academic Staff Orientation	17/06/2019	17/06/2019	18/06/2019	19
2019	Meetings with IQAC members	07/07/2019	07/07/2019	07/07/2019	19
2019	Stock Verification of Science Department	04/12/2019	04/12/2021	08/12/2021	6
2020	Submission of data and reports to AISHE	30/01/2020	27/01/2020	30/01/2020	1
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Yes the college conducts a green audit of its campus and facilities. The audit done every year in three phase 01.Pre Audit: At the beginning the scope and limitations are defined .Various initiatives are taken according to the planned work during academic year and are confirmed 02.Audit: the college has been conducting the Green Audit since June 2012 on an yearly basis. 03.Post Audit: The college (Internal Green Audit Team) reviews environment related initiatives that are implemented. It formulates action plan for the next academic year in order to have better environment sanitization.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
------	----------------------------------	--------------------------------	------	----------	--------------------	------------------	----------------------------------

	locational advantages and disadvantages	engage with and contribute to local community					and staff
2019	Nill	Nill	Nill	Nill	Nill	NIL	Nill
2020	Nill	Nill	Nill	Nill	Nill	NIL	Nill
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code Of Conducts	16/02/2012	<p>The code of conduct is an essential matter for the institution. It indicates the standard procedures and practices of the institution and P. T. C. education societys S. S. M. M. Arts, Science and Commerce College Pachora Dist. Jalgaon (MS) has also prepared the code of conduct for all students enrolling with the institute for pursuing selected programmes of Arts, Science and Commerce streams. All students must know that it is incumbent up on them to abide by this code of conduct and the rights,responsibilities including the restrictions following from it. The institution enforcesthe code of conduct to pioneer and administer a student discipline process that provides a system which promotes students growth through individual and collective responsibility. All students learning in the institution should be well conversant with this code of conduct. This code of conduct can be reviewed on the official website of theinstitute students should follow the guidelines and disciplinary principles</p>

at administrative and academic level. The institute shall have the jurisdiction over the conduct of the students associated/enrolled with the institute. The „Code? shall apply to all kinds of conduct of students that occurs on the institute premises including in university sponsored activities, functions hosted by other recognized student organizations and any off campus conduct that had or may have serious consequences or adverse impact on the institutes interest or reputation.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

01. Energy Conservation : Implementation of energy saving techniques is ensured .The light and fans are switched off by students, peons and laboratory attendants after completion of the last lectures or practical in the departments. Air conditioners ,electrical equipments in laboratory, computers, and other electronic gadgets. A.C.s and equipments are with higher rating in power savings. Classrooms are made with sufficient ventilation light so that use of electricity can be minimized. CFL LED bulbs are being used instead of tungsten filament lamps. 02. Roof Top Solar Panel : The college installed solar roof top panel on grid system by which solar energy will be converted into electrical power and consumed in college which will provide self sufficiency. 03.Rain Water Harvesting: Rain water harvesting of all building will sufficient it reduces the need of water for plantation and trees, botanical garden. 04.Hazardous waste management : No hazardous chemical are used in the college laboratory. The solid waste is properly disposed off . The minimal wastage is drained after treatment so as to make it non hazardous .Proper composting of solid waste is done .This compost and vermicomposting products are used as fertilizers for trees and plants in campus. 05.E-waste Management: Non working and irreparable instruments, equipments, computers, monitors, printers (outdated versions) are discarded and scrapped on a systematic basis. If some parts are useful in other systems they are kept aside for future use

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice – I Teaching – Learning and measures : The objectives: The institute assesses the learning needs of students at the entry level. It is to find out the differences of learning amongst the students, Most of the students are from rural background and so the sort of assessment is a must. After finding or segregating the students in different categories, the weak and needy

students are asked to join the bridge courses and Remedial courses. So as to improve and develop the learning contour it helps to plan the actual teaching strategies and plan of action. The context : Students are assessed at the entry level, their language problems are sorted out, specifically those from the rural background and then by using the means of Bridge and Remedial courses. They are brought to the level of the bright students. The practice : At the initial level the students are assessed and categorized, the teachers discuss the different problems and share with them. Later the weak students are enlisted and asked to attend Bridge courses or Remedial courses. Weekly tests are conducted, feedback is reviewed regularly and these rural students are brought to the level of the advanced learners and urban students. The fact is that most of these students. The fact is that most of these students amicably and zealously participate in the Bridge and Remedial Courses and the different weekly or fort righty tests arranged by the teachers. Evidence of success : The results of annual examination show a good increase in the pass percentage from first year to final year B.A./B.Sc./B.Com students. Their behavior is also considerably changed as compared to the entry level. Problems encountered and resources required : Location disadvantage and time is a major constraint as Bridge classes are to be conducted for the weak and slow learners along with the regular teaching. If regular staff is found inadequate for the purpose, resource persons and experts from outside are requested to guide these classes. Best Practice - II Financial help to the needy rural students. Objectives of the practice : Most of the students are from rural area and some of them do face financial problems severely, such students are to be worked out at the time of admission or during the academic teaching - learning process. Such students are listed and financial help is provided to them. Students adoption scheme is also in practice. The college also offers merit scholarship to the students (other than GOI) Context : At the time of the admission, the teachers in the admission committee find out such students, they are personally called up on and on teacher discuss the financial issues of about 10 students and finally the severely needy are listed. The Practice : At the entry level such financially weak students are short listed and a meeting is called they are asked to apply for financial help. The applications are sorted out and a final list is prepared by the committee (SAF) and they are provided financial help or college merit scholarship.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://ssmmcollege.ac.in/wp-content/uploads/2023/07/Student_Satisfaction_Survey2019-20.-Criteria-2.7.1.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institution is recognized always as the centre of learning and knowledge. It always provides meritorious students in the area. The Institution always starves for excellence and continual improvisation to cope up with core values decided by college Development Committee and Internal Quality Assurance Cell (IQAC). It is the utmost effort of the Institution to provide quality education along with human values to create and enable great personalities in the area. As the Institution is advancing towards 21st century, the priority and thrust or the focal points are taken into consideration. They are as below: The Institution has to provide quality education so the teaching-process is done with the help of new technology. There are 6 LCD projectors, 62 computers and two latest configured laptops across the departments. For the security and safety the institution has alone Annual Maintenance Contract System (AMCS) with the concerned agency. It manages to rectify any technical error and up

gradation work throughout the academic year. The agency provides instant service to the institution. There is also AMCS for electric problems. The concerning agency is called upon whenever there are electric problems and immediately the problems are solved. The institution has installed CCTV cameras to keep watch on all the activities on the college campus. It is always under surveillance. Internet and Wi-Fi facilities are available for students and the staff. INFLIBNET facility is provided in the central library. For every subject QR code system is followed. Students and teachers avail of it at the most. The research students and PG students are also allowed to make use of this facility

The institution has participated in the NIRF that it can understand its own raking and to decide future plans of action. Every year science labs are upgraded with new instruments and machinery. The institution has got ISO: 9001 :2015 green Audit 14001:2015, the same way ISO certification in Management 9001:2015. More emphasis is laid on research. The institution has provided facilities to the research faculties at the most. For instance Rs. 5000/- as the honoring amount to Ph.D aspirant and library or internet facility for the researcher. The faculties are inspired to participate in conferences, seminars, webinars and workshops to update their knowledge also asked to publish books, research papers in International Journals or UGC recognized Journals. Along with regular teaching-learning some experts lectures are arranged to enhance knowledge and values of life. The institution not only upgrade the students, but the surrounding farmer community is also called up for training, concerning to their needs. Workshops such as 'Soil and Water conservation', Environment Awareness' etc. Students are inspired to participate in various activities at National level and also asked for the participation in different courses in college. The institution is always an inspiring force for students and the staff. It has become a lighthouse to show the proper path by giving proper education and experience to the students.

Provide the weblink of the institution

<https://ssmmcollege.ac.in/>

8.Future Plans of Actions for Next Academic Year

The college IQAC has identified the broad objectives which the college should strive to achieve during next year which are as follow. 1. For curriculum enrichment more courses should be introduced to strengthen human values professional ethics and to sensitize towards environment and sustainability. 2. Efforts should be made to introduce more job oriented and Vocational Courses. 3. IQAC should endeavor to encourage the teachers to become the members of reputed national professional bodies and should encourage teachers to research in their subject field, write book, publish articles in the referred Journals, UGC CARE. 4. Initiation of performance based incentives should be taken to motivate faculties to continuously engage themselves and publish in peer reviewed recognized journal. 5. The library of the college now is partially automated, IQAC should endeavor it to fully automate. 6. To strengthen Alumni Association. 7. To make internship and training more extensive for PG programs. 8. To acquire more system with relevant software to enrich computer center. 9. To introduce new PG and more viable, value added job oriented courses as per need of society. 10. To strengthen Entrepreneurship Development cell to encourage entrepreneurship. 11. To organize seminar/ conferences/ workshop. 12. To enrich the Computer center with ICT enabled classrooms and systems with relevant software. 13. To introduce hostels for accommodation of students coming from faraway places. 14. To strengthen and maximize the utility of English language laboratory for the development of communication skills. 15. To install sanitary pad vending machines in ladies room for girl students. 16. To arrange health checkup camps for students. 17. To activate carrier counseling cell for students. 18. To involve students in various committees of the college. 19. To organize the outreach program for local committee. 20. To maximize the facilities of urinal and

washrooms for the students. 21. To enhance facilities for "Divyang" Students. 22. Extension of current MOUs and more MOUs collaboration for the sake of skill training and job opportunities.